

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

*Approved
1/23/25
L Cronin*

Date of Meeting:	Thursday, January 9, 2025
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 1-305-224-1968

A quorum being duly present, Chairperson Cronin called the January 9, 2025 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM

PRESENT: Chairperson Laura Cronin, Commissioners Peter Cross, Victor Skende, Demetrius Atsalis, Alex Mercado

ALSO PRESENT: Chief Peter Burke, Assistant Chief Gregory Dardia, Deputy Chief Jeffrey Lamothe, FF Christopher Murphy, and District Clerk-Treasurer TK Menesale

ABSENT: HFD Recording Secretary Colleen Murphy

I. OPEN SESSION:

1. MINUTES:

- None

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREETLIGHTS:

- None

4. OLD BUSINESS:

- None

6. NEW BUSINESS:

6a. District Clerk-Treasurer Review:

- The review for District Clerk-Treasurer Menesale was completed; goals and objectives were conveyed
- Copies of the District-Clerk Treasurer Review are available for the Commissioners if they request

6b. Budget:

- Chief Burke asked the board for the budget's due date; District Clerk-Treasurer Menesale provided the budget timeline
- District Clerk-Treasurer Menesale stated the FY26 draft budget is due March 3, 2025, the budget is scheduled to be approved by the board and finalized by April 21, 2025
- Chief Burke said the draft budget is in the works; some figures that will need more work include the Firefighters' Wages and the Insurance items; Chief Burke does not anticipate any unexpected surprises
- Commissioner Cross inquired about this month's heating costs and if the cold weather has significantly impacted the building's heating expenses
- Chief Burke stated the cold weather has not significantly impacted the building's heating costs yet

6c. Elections:

- Nomination ads were posted, and nomination papers were provided to the two commissioners who will run for re-election
- Regarding the Annual Meeting, Commissioner Cross stated he will meet with Attorney Champion to get her feedback for a more streamlined process of reading the Warrant Articles and motions; Commissioner Cross will set up this meeting with Attorney Champion via Zoom

6d. Audit Fees:

- District Clerk-Treasurer Menesale presented the updated engagement letter and the new audit fee schedule for the next three audits

- Commissioner Cross inquired if District Clerk-Treasurer Menesale was satisfied with the Auditors, the process, the feedback and the Auditors provided
- District Clerk-Treasurer Menesale confirmed that the Auditors were efficient and helpful, and the process was smooth

Upon a motion duly made and seconded it was voted to accept the updated fee schedule

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

Chairperson Cronin: Aye
 Commissioner Cross: Aye
 Commissioner Skende: Aye
 Commissioner Atsalis: Aye
 Commissioner Mercado: Aye

- Commissioner Cross asked Commissioner Atsalis about the embarkation fee in the Senate; Commissioner Atsalis said they tried and failed this term; Commissioner Atsalis will pursue a Home Rule Petition and he will work with the Town's leadership to move the 25% fee allocation, originally meant for the Hyannis Fire District, to the District
- Commissioner Cross noted he asked the Town Manager in the past about this topic and Commissioner Cross was referred to the Town Council; Commissioner Cross was denied in the past
- Commissioner Atsalis stated he was hopeful he can move the change forward

7. BUILDING REPORT:

- Assistant Chief Dardia informed the board the new sink was installed, and it looks great
- The new sink provides an improvement to the process of coming in from a fire as the FFs are able to wash their hands when they remove the turnout gear

8. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR:

- None

9. CHIEF'S REPORT:

- Chief Burke said the 2024 call volume ended at 7656 calls; the call volume was slightly lower than the previous calendar year
- Training as laid out in the FY25 CBA is in process and going well
- Evaluation are in process, and Union President Irving has been working with leadership on those items; Chief Burke anticipates at least two vacancies due to retirement in July and he asked the Commissioners for permission to seek to fill these positions prior to the end of the fiscal year due to openings in the May Fire Academy
- Chairperson Cronin, Commissioner Cross, and Commissioner Atsalis vocalized their approval looking into the costs and moving forward with the process
- Chief Burke mentioned the promotional list expires in May and he requested the Commissioners' approval to move forward with MRI (Municipal Resources) Consultants on the testing process for the next cycle of exams
- Chief Burke reported participation and input with the Barnstable Town Committee for enforcement of regulations including the legal, noise, building, community impact unit, communications, and planning
- Chief Burke noted the topics were complicated and he was working on representing the Hyannis Fire District where resources are needed

10. PUBLIC COMMENT:

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

Chairperson Cronin: Aye

Commissioner Cross: Aye

Commissioner Skende: Aye

Commissioner Atsalis: Aye

Commissioner Mercado: Aye

Adjourned at 7:50 PM

Respectfully submitted,

TK Menesale, HFD District Clerk-Treasurer

MEETING AGENDA
HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)
Laura Cronin- Chair

DATE OF MEETING: **Thursday, January 9, 2025**
TIME: **7:00 PM**
PLACE: **95 High School Road Extension, Hyannis, MA 02601**

REMOTE PARTICIPATION:

On **January 9, 2025**, a meeting of the Board of Commissioners will be conducted at the HYANNIS FIRE DEPARTMENT HEADQUARTERS. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting
<https://zoom.us/j/5042956607>
Meeting ID: 504 295 6607
For Public Comment Dial: 1-305-224-1968
Password: Hyannis1!

AGENDA & CALL TO ORDER:

I. OPEN SESSION

- 1) Minutes
- 2) Correspondence
- 3) Public Comment
- 4) Street Lights
- 5) Old Business
- 6) New Business
 - District Clerk-Treasurer Review
 - Budget
 - Elections
 - Audit Fees
- 7) Building Report
- 8) Items not reasonably anticipated by Chair
- 9) Chiefs Report
- 10) Public Comment

ADJOURN

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.