

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

*Approved
L Cronin*

Date of Meeting:	Thursday, October 24, 2024
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 1-305-224-1968

11/14/24

A quorum being duly present, Chairperson Cronin called the October 24, 2024 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM

PRESENT: Chairperson Laura Cronin, Commissioners Peter Cross, Victor Skende (Zoom), and Commissioner Alex Mercado
ALSO PRESENT: Chief Peter Burke, District Clerk - Treasurer TK Menesale, Assistant Chief Gregory Dardia, Deputy Chief Jeffrey Lamothe, and HFD Recording Secretary Colleen Murphy
ABSENT: Commissioner Demetrius Atsalis

I. OPEN SESSION:

- Chairperson Cronin took the meeting out of order to move the Agenda Items 6a. Vote on Lieutenant Dailey to Training Captain and 6b. Vote on FF ~~Austin~~ ^{Wendy} to Lieutenant ~~Hein~~ ^X

Item 6a.: Vote on Lieutenant Dailey to Training Captain

Upon a motion duly made and seconded it was voted to approve the permanent appointment of Lieutenant John Dailey to Training Captain

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Chairperson Cronin: Aye
- Commissioner Cross: Aye
- Commissioner Skende: Aye
- Commissioner Mercado: Aye

Item 6b: Vote on FF ~~Austin~~ ^{Wendy} to Lieutenant ~~Hein~~ ^X

Upon a motion duly made and seconded it was voted to approve the permanent approval of FF Wendy Austin to Shift Lieutenant

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Chairperson Cronin: Aye
- Commissioner Cross: Aye
- Commissioner Skende: Aye
- Commissioner Mercado: Aye

1. MINUTES:

- Upon a motion duly made and seconded it was voted to approve the minutes of October 10, 2024 for approval as amended

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Chairperson Cronin: Aye
- Commissioner Cross: Aye
- Commissioner Skende: Aye
- Commissioner Mercado: Aye

2. CORRESPONDENCE:

- Chairperson Cronin stated the board has received a letter from HFD Moderator Len Gobeil regarding his resignation as the HFD Moderator; this letter has been handed out to all commissioners in their district mailboxes

3. PUBLIC COMMENT:

- None

4. STREETLIGHTS:

- Chairperson Cronin asked if any streetlight requests had recently been made
- District - Clerk Treasurer Menesale said she thought she had seen some information come from a company, she thought it was Pine Technologies
- Chairperson Cronin said to touch base with Commissioner Atsalis regarding this possible streetlight request

4. Old Business:

- None

6. NEW BUSINESS:

- 6a. Vote on Lieutenant Dailey to Training Captain – see out of order items under Section I. Open Session
- 6b. Vote on FF Austin to Lieutenant Hein – see out of order items under Section I. Open Session

7. BUILDING REPORT:

- Chief Burke talked about the ^{storage}storing requirements in the attic HVAC room; after getting quotes for this proposed project, it was not a cost-effective solution, a humidifier might be a better option; he is looking into the humidifier option; Chief Burke said we need another handwashing sink for decontamination; the cost range for this item starts at \$5500 and should not exceed \$12,000;
- The board concurred that the decontamination handwashing sink is important

Upon a motion duly made and seconded it was voted to approve the expenditure for the decontamination sink not to exceed \$12,000.00

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Chairperson Cronin: Aye
- Commissioner Cross: Aye
- Commissioner Skende: Aye
- Commissioner Mercado: Aye

- Chief Burke said he is currently reviewing landscaping to see if the upkeep costs can be further reduced

8. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

- District - Clerk Treasurer Menesale said on November 14, 2024 the new tax assessor will be coming to the regular meeting for the tax classification discussion as the tax assessor believes the Town of Barnstable's tax values will be certified by this date
- District – Clerk Treasurer checked with the board to see if it wanted to change the notification process for the tax classification meeting
- The board discussed the best method to post this information for the public
- District - Clerk Treasurer Menesale said that a Special Meeting needs a 14 - day notice, but the Tax Classification agenda item for this meeting is not a Special Meeting so the 48-hour regular meeting notice rule would apply
- The board decided to adhere to the 48-hour regular meeting notice
- District - Clerk Treasurer Menesale stated the new tax assessor is John T. Curran

9. CHIEF'S REPORT

- Chief Burke said Captain Mike Medeiros finished the certified public accounting (CPA) expenditure report which details the difference between what we were projected to utilize and what we actually collected for Medicare transport; overall, we are seeing a fairly good return on these funds this year; we are expecting to receive less CPA funding in the future due to a number of factors such as the reduction in Covid infection numbers and the number of districts requesting funds which, of course, decreases the amount each of the districts can receive in total; Chief Burke stated it is worth noting that we may not see the same number of returns this year compared to last year
- Chief Burke said the Medicare audit is in process right now; there are a fair amount of areas which are reviewed; during this audit, Medicare looks at the HFD's policies, procedures, and our processes; thanks to Captain Medeiros for making sure all these areas and reports are ready for this intricate review
- The ambulance inspection occurred this morning; the ambulance inspection went very well
- Chief Burke said we have had dispatcher training the last couple of weeks; this training went well
- Chief Burke stated 6 new hires will start October 28, 2024

- The state FF award ceremony is scheduled for November 18, 2024
- Chief Burke is thinking of pushing the internal HFD awards ceremony to January 14, 2025 to make it a set calendar year ceremony
- Chief Burke said the planning meeting for the new regional dispatch building/center is proceeding; conceptual drawings have been created
- The board discussed the possible logistics of this new dispatch building/center
- Chief Burke said the earliest operational time for this dispatch building/center is projected for Winter 2027

10. PUBLIC COMMENT:

- None

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

Chairperson Cronin: Aye

Commissioner Cross: Aye

Commissioner Skende: Aye

Commissioner Mercado: Aye

Adjourned at 7:23 PM

Respectfully submitted,

Colleen Murphy, HFD Recording Secretary

MEETING AGENDA
HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)
Laura Cronin- Chair

DATE OF MEETING: Thursday, October 24, 2024
TIME: 7:00 PM
PLACE: 95 High School Road Extension, Hyannis, MA 02601

REMOTE PARTICIPATION:

On **October 24, 2024**, a meeting of the Board of Commissioners will be conducted at the HYANNIS FIRE DEPARTMENT HEADQUARTERS. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting
<https://zoom.us/j/5042956607>
Meeting ID: 504 295 6607
For Public Comment Dial: 1-305-224-1968
Password: Hyannis1!

AGENDA & CALL TO ORDER:

I. OPEN SESSION

- 1) Minutes
- 2) Correspondence
- 3) Public Comment
- 4) Street Lights
- 5) Old Business
- 6) New Business
 - a) Lieutenant Dailey to Training Captain
 - b) FF Austin to Lieutenant
- 7) Building Report
- 8) Items not reasonably anticipated by Chair
- 9) Chiefs Report
- 10) Public Comment

ADJOURN

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.