

## HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

|                         |   |
|-------------------------|---|
| <b>Date of Meeting:</b> | <b>Thursday, December 09, 2021</b>  |
| <b>Meeting Place:</b>   | <b>95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701</b> |

A quorum being duly present, Commissioner Cronin called the December 09, 2021 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM.

**PRESENT:** Chairperson Laura Cronin, Commissioners Dennis Sullivan, Peter Cross, and Victor Skende  
**ALSO PRESENT:** Chief Peter Burke, Deputy Chief Eric Kristofferson, (via Zoom) Capt. Dave Webb, and  
Recording Secretary Colleen Murphy  
**ABSENT:** Commissioner Atsalis

### I. OPEN SESSION:

#### 1. MINUTES:

Upon a motion fully made and seconded it was voted to approve the minutes of the September 23, 2021 Regular Meeting

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Chairperson Cronin: Aye  
Commissioner Sullivan: Aye  
Commissioner Cross: Aye  
Commissioner Skende: Aye

Upon a motion fully made and seconded it was voted to approve the minutes of the October 14, 2021 Regular Meeting

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Chairperson Cronin: Aye  
Commissioner Sullivan: Aye  
Commissioner Cross: Aye  
Commissioner Skende: Aye

#### 2. CORRESPONDENCE:

- Chairperson Cronin stated the expense report has been delivered to the commissioners' HFD mailboxes

#### 3. PUBLIC COMMENT:

- None

#### 4. STREET LIGHTS:

- None

#### 5. OLD BUSINESS:

- None

## **6. NEW BUSINESS**

### **6a. Building Committee Update**

- Chief Burke stated that the team is making progress with the solutions for the boiler room issue – no expense, but it is ongoing
- Chairperson Cronin and Chief Burke met with the audit team yesterday to review open items regarding the remaining audit opens; the audit information the building committee has been waiting on is finished; findings will be documented; the audit for the building committee came in around \$17,804,000.54 and the CMS report came in at \$17,596,000.99
- The district thought they spent \$272,058 on the building project, but the district actually spent \$365,260 in 2021; this difference was just uncovered so more information will be coming; these expenditures seem to have come in July/August of 2021; we also need to make sure we do not have anything in 2022 which we believe we do not, but we will need to make sure
- Chairperson Cronin stated there are some efficiencies and lessons learned during this audit that we can take advantage of as we move forward
- Commissioner Cross stated he took away from this audit process that we should look at how we as a district work; we have modernized everything else except for how the commission runs and we need to understand how we did and what we can do better
- Commissioner Sullivan and Skende agreed with both Chairperson Cronin and Commissioner Cross
- Chief Burke stated that he felt really lucky that Chairperson Cronin executed a tremendous amount of work to get a clear picture of what was spent on the building project and where we go now – and the district was lucky for it
- Items 6b. Chief's Annual Review and 6c. Job Description – Deputy Chief will be deferred to a future meeting

## **7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR**

- None

## **8. CHIEF'S REPORT**

- Call volume continues to track over 2019 figures
- Still tracking on the 2 long-term injuries; we will find out in about 6 months if one of the FFs will have to retire due to the injury
- Chief Burke asked for direction from the commissioners on promotional testing; when the board and Chief last spoke on the promotional testing topic, the commissioner voted to delay the promotional process from the spring to the winter; the ad was placed in the paper today per the process; Chief Burke asked that since we need to engage a consultant and we have used MRI in the past with great success he would like to go to MCI, get a quote, make sure it is within the procurement laws if the quote is not within those practices then he can go out and get other vendor quotes
- Chairperson Cronin said to move forward with MCI unless they do not fall within that procurement practice
- Chief Burke thanked the board and said he would come back to the commissioners in January 2022/ February 2022 with the direction we are going in
- We are tracking on our Covid exposure; we have had no cases due to occupational reasons, but we have had a few positive cases due to external-related exposures; we continue to work with the Town of Barnstable regarding Covid clinics and we do not need to run any clinics at this point as there are enough availability; the conversation now is if there is a surge how do we keep it out of public buildings, schools, etc.
- We are working with the Barnstable DPW and the different districts to understand what equipment we have and what training we need for any emergencies that should arise from the sewer project; we have to be concerned with water issues, electrocution, etc.; some of these trench/work areas will be as deep as 30 feet below the street surface
- Chief Burke stated that the utility truck mentioned last meeting will be crucial in helping any rescues for the Town of Barnstable sewer project; we are still doing research and when we have a cost effective solution we will bring it to you; Deputy Kristofferson has been leading HFD's involvement
- Commissioner Cross said the HFD presence at the Hyannis Christmas Stroll and boat parade was excellent; Chief Burke stated Capt. Webb led this community outreach effort and did a great job
- Chief Burke thanked the commissioners for supporting the FFs at their awards ceremony

**9. PUBLIC COMMENT**

- None

Vote on Adjournment of public session:

Upon a motion fully made and seconded it was voted to Adjourn the public session

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Chairperson Cronin: Aye  
Commissioner Sullivan: Aye  
Commissioner Cross: Aye  
Commissioner Skende: Aye

Adjourned at 7:42 PM

Respectfully submitted,  
Colleen Murphy, Recording Secretary  
Hyannis Fire District