

HYANNIS FIRE DISTRICT

95 HIGH SCHOOL ROAD EXT
HYANNIS, MA. 02601

DISTRICT BY-LAW COMMITTEE

Nathaniel Munafo, Chair
Peter Burke, Fire Chief
Lucien Poyant
Brian Lawrence, Captain
Laura Cronin, Commissioner, Clerk

BOARD OF COMMISSIONERS

Peter Cross, Chairman
Demetrius Atsalis, Vice Chairman
Victor Skende, Clerk
Dennis S. Sullivan
Laura Cronin

*approved as
amended
Lawrence
3/2/20*

HYANNIS FIRE DISTRICT BY-LAW COMMITTEE

February 10, 2020 Meeting Minutes

In Attendance: Nathaniel Munafo (Committee Chair), Chief Peter Burke, Captain Brian Lawrence, Lucien Poyant, and Laura Cronin (Commissioner, Clerk)

The second meeting of the Hyannis Fire District By-law Committee began at 5:09 PM.

OPEN SESSION

1. Minutes – Chief Burke motion to accept both as written, Lucien P. 2nd – Approved unanimously

a. May 15, 2019

b. January 29, 2020

2. Public Comment – N/A

3. Discuss Hyannis Fire District By-Laws:

a. Functions of the District - Street Lighting – discussion involved the purpose and responsibility of street lighting falling under the District. Nathaniel looked at other districts Cotuit, West Barnstable, Barnstable– references the priority to be hydrants, street access, intersections, etc.; Captain Lawrence noted that today there are other methods to locate the hydrants, like reflective flags or paint.

Chief Burke discussed recent issues that the district has been approached by the Town to do additional street lights on new development on Independence Drive, and the possibility of the Town taking over the responsibility for those kind of projects. The estimated cost for the Independence Park, ~\$1,000/yr for 5 lights, and the lights would be mounted on existing poles.

Commissioner Cronin mentioned the Commissioners recently discussed this request when the Town approached them last fall by Mr. Griffin from DPW, and they voted not to install, as it does not impact the safety of the district business. *where*

Nathaniel said he looked into past by-law versions and couldn't find *why* the street lights were under the responsibility of the Hyannis Fire District. Commissioner Cronin said she would talk with Commissioner Sullivan to see if he could provide insight

as to why. The committee agreed that we should add something in the by-laws to clarify what the purpose and responsibility of the district is.

b. Elections - The committee discussed the existing venue at the youth center, and to potentially reduce costs, if we should look at relocating when the Commissioner elections are uncontested. Chief Burke discussed the new facility would have the space and could be adapted for Election Day, which historically have about 200 voters. Captain Lawrence said he thinks the district voters might be amenable to using the new facility. Commissioner Cronin mentioned that in the past, the station was perceived as intimidating location during elections; but said she would bring it up with the Commissioners to get their input.

c. Job Descriptions – The committee discussed the existing by-law section on the Deputy Chief Job description position and if it should be updated. Chief Burke mentioned the promotional process follows the negotiated union contract, and should leave as is.

d. Comments from Committee Members - None

4. By-Law Committee Annual Report – Nathaniel said he would have a draft for inclusion into the annual report, which is due to Clerk Treasurer, Verna LaFleur, by mid-March.

5. Scheduling Future Meetings – Next meeting, March 2, 2020 at 5:00PM. Captain Lawrence said there could be training sessions going on that week and asked to have the meeting moved to the Commissioners conference room.

6. Items not reasonably anticipated by the Chair at least forty-eight (48) hours prior to the meeting. - None

7. Public Comment - None

Motion to Adjourn by Captain Lawrence, seconded by Lucien P., meeting adjourned 5:53 PM.

Respectfully Submitted,

Laura Cronin, Commissioner/ By-Law Committee Clerk