

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

*Approved
Lern
3/23/23*

Date of Meeting:	Thursday, February 23, 2023
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701

A quorum being duly present, Commissioner Cronin called the February 23, 2023 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM

PRESENT: Commissioners Laura Cronin, Peter Cross, Alex Mercado, Demetrius Atsalis, and Victor Skende

ALSO PRESENT: Chief Peter Burke, District Clerk Treasurer TK Menesale, Deputy Chief Mark Storie, and Recording Secretary Colleen Murphy

I. OPEN SESSION:

1. MINUTES:

Upon a motion duly made and seconded it was voted to approve as amended the meeting minutes of November 10, 2022

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Commissioner Cronin: Aye
- Commissioner Skende: Aye
- Commissioner Cross: Aye
- Commissioner Mercado: Aye
- Commissioner Atsalis: Aye

Upon a motion duly made and seconded it was voted to approve as amended the meeting minutes of January 26, 2023

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Commissioner Cronin: Aye
- Commissioner Skende: Aye
- Commissioner Cross: Aye
- Commissioner Mercado: Aye
- Commissioner Atsalis: Aye

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- Commissioner Atsalis said he will finalize a draft letter template and give this draft letter template document to the board regarding any future requests for light issues

5. NEW BUSINESS

5a. Budget

- Public information needs to be to District Clerk Treasurer Menesale by next Friday
- Chief Burke handed out an update to the budget to the board; there is a decrease over last year due to a one-off audit that occurred last year; no additional unplanned staff changes for FY 24; however, there may be changes due to the Marine item repairs discussion
- There was some discussion around needed Marine item repairs and timelines when exact costs will be clarified and can be discussed in detail; any cost will be listed in the budget under the Marine item
- There was a discussion around the embarkation fee status
- Chief Burke is tracking on the current FY23 budget

NEW BUSINESS continued

5b. Assistant Chief Position

- Commissioner Cronin asked Chief Burke to put together a framework and a description of the HFD department's recent changes and how the succession would work
- Commissioner Cross asked for this framework and this description to be completed as soon as possible as Commissioner Cross has seen the many changes the HFD has gone through in the last 9 years and he wants to ensure that any succession plan will be a smooth operation to avoid any issues

6. BUILDING REPORT

- Chief Burke said the building access controls project and the Cliff Hangers for the tower are all in-process

7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

- None

8. CHIEF'S REPORT

- Chief Burke said the 4 new hires started last Monday; their training is going very well
- District Clerk Treasurer Menesale joined the cyber grant discussion
- Deputy Storie applied for another fire grant; this grant is for a new air compressor
- Captain Webb has reinstated monthly CPR classes; classes will be scheduled for the first Wednesday of every month

9. PUBLIC COMMENT

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

Commissioner Cronin: Aye
Commissioner Skende: Aye
Commissioner Cross: Aye
Commissioner Mercado: Aye
Commissioner Atsalis: Aye

Adjourned at 7:45 PM

Respectfully submitted,

Colleen Murphy, Recording Secretary Hyannis Fire District

MEETING AGENDA
HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)
Laura Cronin- Chair

DATE OF MEETING: February 23, 2023
TIME: 7:00 PM
PLACE: 95 High School Road Extension, Hyannis, MA 02601

REMOTE PARTICIPATION:

On **February 23, 2023** a meeting of the Board of Commissioners will be conducted AT THE HYANNIS FIRE DEPARTMENT HEADQUARTERS. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting
<https://zoom.us/j/8068284804>
Meeting ID: 806 828 4804
For Public Comment Dial: 1-305-224-1968
Password: Hyannis1!

AGENDA & CALL TO ORDER:

I. OPEN SESSION

1. Minutes
 - a.) Review 11/2/22 minutes
 - b.) Review 1/26/23 minutes
2. Correspondence
3. Public Comment
4. Street Lights
5. Old Business
 - a.) FY24 Budget draft review
6. New Business
 - a.) Assistant Chief discussion
7. Building Report
8. Items not reasonably anticipated by Chair
9. Chief's Report
10. PUBLIC COMMENT

II. POTENTIAL EXECUTIVE SESSION

ADJOURN

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.