

HYANNIS FIRE DISTRICT

95 HIGH SCHOOL ROAD EXT
HYANNIS, MA. 02601

DISTRICT BY-LAW COMMITTEE

Nathaniel Munafo, Chair
Peter Burke, Fire Chief
Lucien Poyant
Brian Lawrence, Lieutenant
Laura Cronin, Commissioner, Clerk

BOARD OF COMMISSIONERS

Peter Cross, Chairman
Demetrius Atsalis, Vice Chairman
Victor Skende, Clerk
Dennis S. Sullivan
Laura Cronin

HYANNIS FIRE DISTRICT BY-LAW COMMITTEE

November 8, 2017 Meeting Minutes

In Attendance: Nathaniel Munafo (Committee Chair), Chief Peter Burke, Lt. Brian Lawrence, Lucien Poyant, and Laura Cronin (Commissioner, Clerk)

The third meeting of the Hyannis Fire District By-law Committee began at 6:05 PM.

Open Session:

1. Discussion and Approval of October 11, 2017 Minutes:
 - a. Lucien P. motion to approve/ Second Brian L. – Approved unanimously.
2. Public comment – None
3. Discuss Hyannis Fire District By-laws including:
 - a. Job Applicant Requirements (Article III Section 1 (h)).
 - i. Laura C. gave an update from the Board of Commissioners meeting, and they agreed to pursue the change to the by-law, with the understanding there is a formal hiring procedure and all of the job descriptions for the positions be updated.
 - ii. Due to the current priorities of the department, and the time this update would demand to get it done properly, Chief Burke asked the committee to consider tabling this issue until next review year.
 - iii. Laura C. made a motion to table this until next by-law review, seconded by Brian L.; approved unanimously.
 - b. Annual Meeting Minutes and Warrants-
 - i. Moderator Krau was not able to attend, committee agreed to move this to the next meeting.
 - c. Penalties (Article XI (c)):
 - i. Nathaniel handed out a draft of proposed by – law for this section.
 1. Lucien P. motion to approve, seconded Laura C., approved unanimously.
4. Items not reasonable anticipated by the Chair at least forty-eight (48) hours prior to the meeting.

- a. Nathaniel M. let the committee know that he had forgotten to send the by-law changes approved at the last annual meeting, to the Clerk/Treasurer to file and copy or to Commissioner Skende to post on the department website. He will complete this this week.
5. Public Comment – none
6. Next Meeting: due to the busy schedules and upcoming holiday season, Brian L. made a motion to skip the December meeting. Lucien P. seconded, unanimously approved, the next meeting will be Wednesday, January 10, 2018 6:00PM

Adjournment:

Motion to adjourn was made by Nathaniel M. and seconded by Lucien P., the Committee voted unanimously in favor. The meeting was adjourned at 7:13 PM.

Respectfully Submitted,
Laura Cronin, Commissioner/ By-Law Committee Clerk