

Hyannis Fire Department

New Headquarters Building

Meeting date: November 2, 2017

Meeting opened at 4:38 PM.

CMS passed out the Monthly report which included the schedule and the two weeks look ahead. The plan is to pick up the pace on the site, roofing panels and membrane to get the building tight. CTA will be making a small brick panel, so the architect can approve the mortar color. The hope is that the Mock-up Panel will be ready by the December Committee meeting.

A question was raised as to when electrical outlets can be reviewed in the field. The committee agreed that PG would meet several staff members on Friday at 10:30AM to walk the site. PG stated that all outlets in block walls have begun.

A question was raised on installing the roofing shingles system in the current temperature conditions. PG agreed to check the requirements of installing the shingles in these temperatures.

VS stated that there have been several nights that the front gate was left open all night. PG requested that he be called if the gate is left open.

PG provided a copy of the latest budget with the only changes being the payments to CTA and the consultants. A question was raised if the budget should be adjusted by the \$700k to reflect the additional funds for the electronics system.

There are no change orders this month.

CMS is recommending approval from the Commissioners for the following items being purchased directly and not through CTA:

Open Cape internet connection at \$14,880.00

PG stated he does not understand the relationship and can the Town's services be added to this line.

Plymovent System to reuse all equipment which exist today and provide additional equipment where required. The issue is under this design there will be no system in the existing bays four to six weeks before we relocate. The Chief has a major problem with this and we need to revisit this with the vendor. Question was raised if we can purchase this direct if they are not on the State Bidding System.

DW has been talking with several vendors to provide software for tracking and microwave communication. PG stated his concern about not having these systems narrowed down because we have purchased wiring of the Alerting system which was identified to us during design. PG will notify the contractor to hold on installing any of the cable for now, but we need to be careful that we don't cause a delay to the contractor because we don't have direction.

PC requested that the Chief provide an accounting on where the \$700k will be used and what is remaining.

The IT network architecture will be referred to KBA who offered to assist in guiding the requirements.

The phone system decision remains open. The committee has not received any contractor submittals for the security system.

There is a scheduled meeting on November 15th with the fuel station vendor to review all the requirements. There is also a schedule meeting with the extractor and drying equipment on November 15th.

Storm water management next to the existing building to prevent water entering the building. The committee agreed to install a trench next to the fence and fill it with stone and route it to an area in the construction area. PC reminded everyone that the day of the rain we had 7" of water. Some of the problem is when we started building next to the existing building all the water use to roll away from the building.

Snow removal was raised by the Chief and while under construction the snow may need to be trucked out due to lack of room.

PG reminded the group that at the end of Phase 1 we need to relocate all the services into the new area which will not account for all the areas scheduled for Phase 3. CMS has included in the budget miscellaneous money for trash removal and temporary trailers.

A question was raised about the folding doors. PG stated he believes the vendor has provided us with the information we should need to approve the product.

The Chief talked to the Town about the street signal and there is not requirement to continue its use. The two existing poles will need to be removed.

PG needs to schedule a meeting with W.B. Mason to meet with the staff to review their furniture quotes and to make sure we have everything on the list.

A question was raised about the removal of the Verizon utility pole. The committee has not received an answer yet from the utility company.

KBA provided an estimated cost of utilities for the first year in the new building. CMS is working on a list of actual maintenance of equipment in the new building.

KBA provided a plan showing the irrigation that was submitted to the Barnstable Growth Management. The Chief would like to make sure that we can have the ability to irrigate the interior site.

A question was asked if anyone contacted the Youth Center for the ability to allow additional parking.

Question was raised regarding the name of the alert equipment which will be installed.

Question was raised as to where we stand on the training hydrant.

There is a possibility of moving the memorial garden area which will have flags and lighting.

The next meeting is scheduled for December 7, 2017 at 4:30 PM. A motion to adjourn at 6:10 PM.

Attendance:

Members:

Peter Cross (PC)

Victor Skende (VS)

Greg Dardia (GD)

Nathaniel Munafa (NM)

Michael Medeiros (MMed) - ***Absent***

David Kanyock (DK)

Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)

Deputy Chief Melanson (DCM) - ***Absent***

Michael Dalmau (MD)

Ron Buscemi (RB)

Dave Medeiros (DMed)

CMS

Paul V Griffin CMS (PVG)

Scott Lubker (SL) - ***Absent***

Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW) - ***Absent***

Jim Malonson (JM)

Todd Costa (TC) - ***Absent***

Other

Jonathan Gillis CTA (JG) - ***Absent***