

BOARD OF COMMISSIONERS --- REGULAR MEETING
MARCH 22, 2018

Vice Chairman Demetrius Atsalis called the meeting to order at 7 pm.

PRESENT: Commissioners Demetrius Atsalis, Laura Cronin, Dennis Sullivan, Victor Skende and Chief Burke.

ABSESNT: Commissioner Peter Cross.

I OPEN SESSION

1. MINUTES: The minutes of March 8, 2018 were approved as presented. Motion by Sullivan and seconded by Cronin.
2. CORRESESPONDENCE: None
3. PUBLIC COMMENT: None
4. STREET LIGHTS: No report
5. OLD BUSINESS: None
6. NEW BUSINESS: a. By Law Committee: Nathaniel Munafo presented the report of the By -Law Committee as required. The report Committee is proposing three By-Law changes. The changes proposed would allow penalties to be established by the Board of Commissioners and the other 2 would allow the Board to delegate contract authority to Chief or Clerk/Treasurer and to give authority to Chief to establish policy and procedure and to enter into contracts. The report will be published in the Annual Report and the proposed By-Law Changes will be published in the Warrant.

b. Building Committee: Work continues on getting the building weather tight. Weather has not been helpful in getting exterior work done. Cronin asked if work continued on the interior. The rough plumbing and electrical are progressing. The sprinkler system in the Admin area is underway. The State Fire Marshal has required that some redesign of the sprinkler system be made in the apparatus bays.

While it may seem from the outside that not much is happening, work is progressing inside.

c. Standard & Poor Rating Call: Conference call on March 20th with S&P analyst Polanco. Present were Lynne Foster, Unibank, Chief Burke, Commissioners Cross and Skende and Bill Fraher, Auditor by phone. All questions presented by Polanco were answered satisfactorily. The Bond Rate will be set on Monday the 26th. The Bond for \$6.6 million will go out for sale on April 2d and we should expect a premium. The \$6.6 million was recommended by Paul Griffin. There will be \$1.4 of the original authorization remaining with an opportunity to go out with as third Bond issue if needed. Chief felt that on a project as large as this it is unlikely that there would be \$1.4 million left at the end of the project. We would have the option to go out for a 3d issue or seek a short-term note. The Bond Bid will be on the April 12 agenda for action.

7. Items not anticipated: None

8. CHIEF'S REPORT: The statewide Dispatch Academy will be open in April-May. The delay is to our advantage as we will not be picking up salaries for Dispatchers until the end of May. In addition to the training at the Academy the dispatchers will have a week of orientation at the BPD and at the HyFD. A Dispatch Supervisor with extensive experience is on board.

The department is instituting a new overtime tracking policy using Crew Sense which will institute an appropriate level of control. Additionally, the Call Back procedure has been altered. The present system is complicated and cumbersome. The new system will simpler and more efficient. The Union was agreeable and a partner in this effort. The Chief thanked the Union form the cooperation.

9. PUBLIC COMMENT: None

Prior to adjournment, Cronin asked when the Budget would be presented. The FY19 Budget will be presented at the Board meeting on April 12th for action. The Warrant is published 30 days prior to the Annual Meeting.

Sullivan moved that the meeting be adjourned. Seconded by Cronin.

The meeting was adjourned at 7:30.

Respectfully submitted,

Victor Skende
Clerk