

Hyannis Fire Department

New Headquarters Building

Meeting Date: March 1, 2018

Meeting opened at 4:30 PM

Meeting Minutes from February 8, 2018 were approved.

Construction Update

PVG stated that drywalling on the upper ceiling started allowing the contractors to continue their rough-in and within a week or two with the hope to start the drywall on one side of the wall. The tarps are down on the side of administration building showing the completed brick.

PVG passed out the 2-week schedule and the updated full schedule. The 2-week schedule outlines the detail of what is expected to happen. We are still having a problem with Eversource getting a commitment for power. Verizon is required to install the pole and if they cannot do it PVG has a back-up plan with Griffin Electric.

VS asked what date the antenna will be set. PVG stated the tower is scheduled for April 23. CyberComm has purchased the tower from a third-party company who will also install it.

Question about paving the site. PVG stated that there are a few items holding up this work. The power pole is needed, so the conduits can be installed and there is a problem with the gas/sand separator in the front apron. The unit that the Town required us to purchase is no longer available. The contractor has submitted a few different products which keep being rejected by the Town. The engineer has been talking to the Town to get this resolved.

The moisture problem on the second floor has CTA installing a temporary wall to stop the water. We still need the mason to finish this area.

Tim Simkins joined the meeting as MD stated he is working with Ron Buscemi to create a list of items which can be relocated or need to be purchased.

We just received the latest plans from Purvis due to changes. A question was raised if DW was aware of this change which PVG could not answer. MD stated that most of the changes were items that will be purchased by others.

VS asked if we will have AC in the MDF and radio rooms when they are set-up and used prior to move in. VS re-phrased the question asking what will be done ensure dust does not enter the rooms during construction. PVG stated that gaskets be installed on doors and if AC is needed, we will install a portable unit.

Question the on the move in date? PVG stated it is estimated to be July 1 +/- and there could be problems with that date. We are working to improve the date, so we can move in earlier. We are working with the contractor to answer questions or RFI's ASAP to reduce the waiting time.

PVG stated the apparatus doors should be installed the third week in April. VS asked if the doors are delayed until late April what will CTA do to keep the work going. PVG stated that it has been discussed with using temporary walls if needed.

Financial report

There are only minor changes mainly the money we have paid the contractor. PC stated the Verna Lafleur asked what she needs to bond for the project which PVG answered \$17M. This may not be the final number, but PVG doesn't want to borrow more than is needed at this time.

Change Orders

KW explained proposed change order #30 in reference to work on the second-floor area that requires a steel angle to support the brick that was missed in design at a cost of \$4,250. A motion to approve was made by MMed seconded DK. Unanimously approved.

The contractor doing the temp wall has submitted a change order proposal of \$18K due to what he states were items not detailed properly. PVG rejected the request and they will proceed under "protest". PVG will carry the cost in the outstanding liability line in the budget.

Generator – Question, will it carry some circuits or the entire building. PVG answered the entire building and under full load it burns 72 gallons/hour which should last 71 hours. We believe the building load will be at 50% so it will last about 140 hours. Due to the 1,500 gallons storage for the vehicles it should not be a problem.

HVAC – Question, the controls are digital controls with thermostats throughout that have a limited range of adjustment. Question, are the thermostats back-net acceptable? PVG stated that he does not believe this can happen. The system will be network capable. MMED asked if the commissioning agent will check all the systems to make sure everything is working. PVG answered yes.

PVG stated he has not obtained the company to service the generator. DK stated the closest is the South Shore.

The heating system does not have glycol, but it does exist in the snow melting in the aprons.

MD asked if the bunk rooms have sensor switches which will turn on with motion as this is not what they want. PVG will review.

MD asked if we are sure that sound proofing is being installed in the bunk rooms. PVG stated yes and will run from floor to floor deck and the drywall will be sealed with caulking at the floors.

CPB outlined a request to hire a consultant to help with understanding the requirements for purchasing the technology. Everyone agreed that this would be a value. A motion was made by CPB to hire Full Cycle Solutions as a consultant for \$2,500? Seconded by VS. Passed unanimously.

CPB met with Cape Wide Telephone system and will continue to obtain information.

KBA reviewed the materials and colors for the building finishes.

Question was asked if we have water fountains in the building with bottle fillers? Answered yes.

Questioned was asked if the DECON door will be removed to allow makeup air to the dryers. The door will be turned over to the FD.

Next meeting will be April 5, 2018 at 4:30PM.

Adjourned

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Deputy Chief Melanson (DCM)
Michael Dalmau (MD)
Ron Buscemi (RB)
Tim Simkins (TS)

CMS

Paul V Griffin CMS (PVG)
Scott Lubker (SL)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW)
Jim Malonson (JM)
Todd Costa (TC)
Kristen Smith (KS)

Other