

HYANNIS FIRE DISTRICT
95 HIGH SCHOOL ROAD EXT.
HYANNIS, MA 02601

CLERK – TREASURER
Verna R. LaFleur

BOARD OF COMMISSIONERS
Peter Cross
Dennis Sullivan
Laura Cronin
Demetrius Atsalis
Victor Skende

BOARD OF COMMISSIONERS --- REGULAR MEETING
MAY 10, 2018

Chairman Peter Cross called the meeting to order at 7:05pm.

Present: Commissioners Peter Cross, Laura Cronin, Dennis Sullivan, Victor Skende,
Demetrius Atsalis and Chief Peter Burke.

1. MINUTES: On a motion made by Sullivan and seconded by Atsalis the minutes were accepted as presented.
2. CORRESPONDENCE: None
3. PUBLIC COMMENT: None
4. STREET LIGHTS: No report
5. OLD BUSINESS: Sullivan reported that he has met with the Clerk/Treasurer and discussed the warrant. There is \$1,936,000 in the Ambulance Account. The Clerk/Treasurer has budgeted \$88,000 of that amount for ambulance billing expense. It is recommended that the net amount of \$1,935,000 be transferred to reduce the tax levy. Moved by Sullivan. Seconded by Cronin. Passed unanimously.

Sullivan said that \$671,000 has been certified as Free Cash. It is recommended that \$171,000 be transferred to reduce the tax rate. The remainder of \$500,000 will remain as free cash for unforeseen emergency. Moved by Sullivan. Seconded by Atsalis. Passed unanimously.

6. NEW BUSINESS: a. Building Committee Report: Cross and Skende presented the report from the building committee. The CTA 2 week Look Ahead and the CMS Financial report were distributed to the members. Cross reviewed the progress to date. The Building Committee had forward approval of a number of change orders. The Board reviewed the Proposed Change Orders (PCO) and Construction Change Directives (CCD). The Change Orders for a total of \$196,927.06 were approved unanimously after a motion by Sullivan and second by Atsalis.

b. Alternative Sources of Revenue: Atsalis reported that he has not received a response from Rep. Crocker. Cross distributed a draft of letter that he is proposing we send to the Town Council. Cross asked Commissioners to look at the draft and provide suggestions. The letter would request that the District receive 50% of the embarkation fees from the ferry services for fire and safety service provided. It was the feeling of the members that we need to work on individual members of the Town Council particularly those representing precincts outside of

Hyannis. Atsalis suggested we inform the Town Council that we will seek to amend legislation to ensure that the Fire District is included in the enabling legislation and that the fee should be increased. Cross added that an embarkation fee should be accessed at the airport.

c. Annual Meeting: The venue will be set up by Deputy Melanson and Mechanic Buscemi. Sullivan will read the motions. Cronin asked if the motions as amended would be available at the meeting. The Clerk/Treasurer will have sheets with the motions and Annual Report at check-in.

7. Items not anticipated: None

8. CHIEF'S REPORT: Fitting and programming of the new SCBA is being completed and training for personnel will be conducted by vendors between May 15 and 18. Six FFs participated in the Run to the Top (Provincetown Monument). Capt. Dardia finished in 1st Place overall with a time of 2 minutes and 30 seconds. Chief reported that he has talked with potential testing company for the Officers Promotional Exam. He discussed their grading system with exam specialist for the company and our requirement to use numerical scoring for promotion. They will look at meeting our requirements. When Chief assumed command, he notified the Board that he felt the OT budget was inadequate and due to the need to staff up during the first week in June, he sees a need for an additional \$188,000. There are adequate funds in the Sick Time Buy Back line to cover the OT expense. The Board concurred with his assessment and he should proceed with covering the OT as he saw fit. Fire fighters have been working hard on Dispatch Transition and connectivity for June 18th. Civilian Dispatchers graduate on June 11th and will be here the next week for training. Lt. Webb has been doing a remarkable job and at this time there is a need to bring on an intern or student to relieve Webb and FF with some of the time-consuming tasks. The Board concurred with the Chief's hiring an I/T intern or student at an hourly rate. There should be no benefits attached and the position should be time limited. Chief is planning an Officer's meeting this month to develop a strategic plan with goals and objectives for the department. Then Chief has had meetings with CC Healthcare CEO Lauf and COO Bundy and expressed concerns about demands the Hospital has placed on the Department. Chief is seeking a better working relationship with the Hospital. Conversations will continue about the need and desire to become community partner with us. Chief asked that two presentations be placed on the agenda for the next meeting. He asked that time be allotted to present Linden Alger, BHS student intern and time be given for Lt. Lawrence and Lt. Hennessy to discuss their work on Dispatch Manual and Binders.

9. PUBLIC COMMENT: Nathaniel Munafo spoke to the need to follow through on method to receive payments for alternative sources of revenue and services. Michael Dalmau suggested that a working group be formed with two Board members, the Chief and two FFs to identify the needs of the Department and how to support the Department going forward. Suggestion: Where are we, where do we want to go, and how do we get there. Dalmau invited all to a meet and greet Wednesday the 23d for the Dispatchers.

ADJOURN: Sullivan moved adjournment at 8:35pm.

Respectfully submitted,

Victor Skende
Clerk