

Hyannis Fire Department

New Headquarters Building

Meeting Date: October 4, 2018

Meeting opened at 3:34 PM

Meeting Minutes for September 18, 2018 were approved.

Construction Update

It has been a challenge to get over the goal line the last few weeks. One thing we did not expect was the electrical inspector's requirement that all the furniture be moved away from the walls, so he can check every outlet. The fire fighters were a big help in moving these items.

We still have a handful of items. The main building sign should be installed Tuesday. The electrical inspector is due on Friday with the building inspector Tuesday, Dept. Dean sent a list of items that he found that needed to be addressed. As of today, there are only two items remaining.

VS asked if we have a certificate from the testing company showing the attic is clear of any issues. During a discussion with the tester he found a few areas that the test showed some moderate issues. CTA has talked to the cleaning company and they will return Friday or the first of the week to correct any issues that need to be addressed. Once they complete this work the testing company will return to provide us a report showing that everything is clear.

A question about the status of the commissioning agent testing all the equipment. He is well underway but there are still open items. The security system is almost complete but there is some missing hardware that should be delivered within a day or two. There are still some communication issues with the ATC system. Just as an example, the boilers are not talking to the ATC system, the boilers are operating so most of these could be a software issue. The commissioner will need to recheck the system in December/January to see if the system is operating correctly.

A comment that a few of the data cables have been a problem. PVG stated that we are owed a test report showing that the conductors are correctly terminated correctly, length of the cable run, and everything is labeled.

CTA completed their own punchlist and issued it to all their contractors. We were very impressed at the details on the list. A lot of the list has been addressed including the corrections by the drywall contractor. The painter would have more manpower Friday and Saturday.

PVG is hoping to do a walkthrough with the Chief next Wednesday afternoon or early Thursday morning. A question was asked if there will be a staff person accompanying KBA doing the punchlist. PVG stated an agreement that Michael D was appointed this task. KBA is planning to start next Wednesday.

Will the fire department staff be trained on all the building systems? It was agreed that except for the security system training we should wait until everything is settled. PVG reminded everyone that CMS and CTA will be on site for months, so any issues can be addressed quickly.

Question – has the Bator and rollup doors been adjusted. The rollup doors were adjusted and balanced about a month ago. The Bator guys were on site today to complete their adjustments. The Bator people stated that the gap below the doors needs to be addressed by a metal plate which CTA will order.

A question about the gear cleaning door as it was understood that it would be removed. Yes, this door will be removed and placed in storage.

Financial Report

We have paid out about \$800,000 on technical but have purchase orders issued for about \$1,150,000. We have also issued about \$319,000 on furniture purchase orders. The original contingency budgeted was \$981,625 and a remaining \$1,678,049 on the total contingency. We remain under budget.

CMS issued a change order summary report stating the owner's items \$46,719.91.

No change orders this month.

New Business

KW passed out the front lawn sign rendering. In general, everyone liked it and there was a question about the expense. KW explained that most of the cost is the double-sided display board. The display will be a fixed message and will not roam.

A question was asked on what would be displayed on the sign and PC stated the Commissioners will issue a policy on what will be allowed to be displayed.

Discussion about the memorial on the corner and will the oil/sand separator cause a problem. An effort of BER and Baxter & Nye have located the new location and we just need a sketch. There was also a comment that CTA owes two flag poles with the State and USA flags. Will we have a flag for the MIA? Right now, we do not own the third pole. PG found in the specification that we own the State and the USA flags and read the details of these items.

DW discussed the elevation of the memorial so water will drain and not collect.

VS asked who is taking down the old street signal? PG stated that a CCD was issued to CTA/Griffin Electric to remove both poles.

PC asked if we can get the site camera reconnected, yes at the expensed of the project.

A question about the status of the gas grill connection. CTA was issued a CCD and was just needed to get the building completed.

GD asked if the concrete fix done correctly? He was informed that there will always be a cold joint and should be caulked.

The next meeting will be November 1, 2018 at 3:30PM

Adjourned 4:40PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB)

CMS

Paul V Griffin CMS (PVG)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW)
Jim Malonson (JM)

Other