

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS
SPECIAL MEETING**

Date Of Meeting:	Thursday, April 17, 2019
Meeting Place:	95 High School Road Extension Hyannis, MA 02601 in the 2nd Floor Training Room

A quorum being duly present, Commissioner Cross called the April 17, 2019 Hyannis Fire District Commissioner meeting to order at 5:00 PM.

PRESENT: Peter Cross, Victor Skende, Dennis Sullivan, Laura Cronin and Demetrius Atsalis

ALSO PRESENT: Chief Peter Burke, Treasurer Clerk Verna LaFleur and Reporting Secretary Colleen Murphy

I. OPEN SESSION:

1. PUBLIC COMMENT:

- None

A. CORRECTIVE ACTION:

TOPICS FOR DISCUSSION:

a. Corrective Action: Adjourn Regular Meeting of April 11, 2019

- Upon a motion fully made and seconded it was voted to adjourn the Regular Meeting on April 11, 2019
Adjourned meeting at 5:03 PM

b. Budget Fiscal Year 2020:

- Commissioner Sullivan suggested to remove on Draft 6 and Draft 7, line 8060, titled 'Interested on Anticipation Notes'
- Commissioner Sullivan stated that the line item has been reduced over the years from \$20,000 (USD) to the present \$10,000 (USD) but the tax cycle is now quarterly and the line item fund has not been used
- Commissioner Sullivan said he spoke with HFD Treasurer LaFleur and that 2 drafts of the FY20 budget were created; draft 6 with line item 8060 still present and Draft 7 with the line item 8060 removed
- Upon a motion fully made and seconded the Commissioners decided to use Draft 7 replacing Draft 6

▪ VOTE: PASSES UNANIMOUSLY

- Chairman Cross asked Chief Burke if the FY20 draft budget allows for the Chief to continue the vehicle replacement plan as planned – Chief Burke confirmed the FY20 draft budget does allow for the needed planned expenditure
- Chief Burke stated the overtime is up due to a 4% cost of living adjustment
- Chairman Cross asked Chief Burke if he was comfortable with the budget for the building maintenance

- Chief Burke said he was comfortable with the budget due to the building being new and expenditure estimates being based on conservative historic numbers
- Commissioner Skende asked the Chief specifically about line items 6030 (Lights) and 6050 (Heating and Fueling) and Chief Burke's comfort level with the FY20 budget
- Chief Burke stated those line items were based on last year's actual numbers
Chief Burke stated he has a good handle on any retiring FFs as he sends out a note to the team during the January/ February timeframe and asks if there is any intent to retire. If a FF fails to respond and affirm the intent to retire then they must stay on until their contract ends.
- Commissioner Cronin asked HFD Treasurer La Fleur if potential raises are accounted for in line item 5170 Commissioners Salaries Treasurer LaFleur affirmed that potential raises have been accounted for in FY20 via the line item 5170
 - Upon a motion fully made and seconded it was voted to approve the amended Draft 7 FY20 budget

▪ VOTE: PASSES UNANIMOUSLY

c. Items not reasonably anticipated but the Chair:

- None

2. PUBLIC COMMENT:

- None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to adjourn

Adjourned at 5:20 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District