

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date Of Meeting:</b>	<b>Thursday, April 25, 2019</b>
<b>Meeting Place:</b>	<b>95 High School Road Extension Hyannis, MA 02601 in the 2<sup>nd</sup> Floor Training Room</b>

A quorum being duly present, Commissioner Cross called the April 25, 2019 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

**PRESENT:** Peter Cross, Dennis Sullivan, Victor Skende, Laura Cronin and Demetrius Atsalis

**ALSO PRESENT:** Chief Peter Burke and Reporting Secretary Colleen Murphy

**I. OPEN SESSION:**

**1. MINUTES:**

- Upon a motion duly made and seconded it was voted to approve as amended the minutes of the April 11, 2019 Regular Meeting
  - **VOTE: PASSES UNANIMOUSLY**
- Upon a motion duly made and seconded it was voted to approve the minutes of the April 11, 2019 Workshop
  - **VOTE: PASSES UNANIMOUSLY**

**2. CORRESPONDENCE:**

- Commissioner Cronin stated MA Representative Will Crocker contacted her and asked for language from the commissioners on a bill that will be filed regarding the embarkation pilot program
- Commissioner Cronin stated that Ralph Krau and Ed Maroney of the Greater Hyannis Civic Association are working on embarkation fee pilot program.
- Commissioner Atsalis suggested the way to handle this item legislatively and he will be contacting MA Senator Julian Cyr to help with the initiative and this embarkation fee pilot program will be a late file and it will not be heard until Fall 2019
- Commissioner Atsalis stated there historically has been no movement on this issue through MA Representative Will Crocker
- Commissioner Cronin said she will contact MA Representative Will Crocker and let him know that Commissioner Atsalis is working with another MA government representative
- The Commissioners' all agreed that the Town of Yarmouth should receive, from the embarkation fee, 25% of every first dollar

**3. PUBLIC COMMENT:**

- None

#### **4. STREET LIGHTS:**

- Commissioner Atsalis contacted the Town of Barnstable regarding the decorative Sea Street lights project and told the Town that they cannot use the HFD light power source to test the new Sea Street lights as the HFD Commissioners had nothing to do with the Sea Street light project decisions
- Commissioner Cronin asked if the Sea Street decorative lights will be connected to the HFD Commissioner funded light power source
- Commissioner Atsalis said he mentioned the Bearse's Way and the Route 28 decorative lights precedent to the Town and said the HFD does not pay for the power to those light either as again they were decorative and the Commissioners' did not participate in any decision making on those previous projects

#### **5. OLD BUSINESS:**

- None

#### **6. NEW BUSINESS:**

- a. Building Committee Report
  - Mezzanine floor being poured the week of April 28<sup>th</sup>
  - Fire Tower block and brick construction has been slowed by the rainy weather
  - Chairman Cross stated that he and Chief Burke had an comprehensive meeting with the new fire house contractor Paul Griffin on open items such as the fire house locks
  - Chairman Cross said the contractors are responsible for the landscaping currently and will take care of the grass and repair the fence post
  - Chairman Cross stated he is happy with the cleanup efforts in the work area so far
- b. Annual Meeting
  - Chairman Cross said the meeting notice has been published
  - Chairman Cross stated he would ask HFD Treasurer La Fleur to update Commissioner Atsalis' status to Annual Meeting Co-Chair
  - Chairman Cross simplified the call stats chart for commission and public discussion at Annual Meeting
  - Chairman Cross stated at the Regular Meeting to be held on May 9, 2019, that the commissioners all discuss and they will assign an individual commissioner specific topic or topics to cover at the Annual Meeting
  - Commissioner Cronin stated that the Moderator should be at a separate table from the Commissioners
  - Commissioner Sullivan said the Moderator typically sits in the middle of the table
  - Commissioner Skende stated that the Moderator should at least sit off to the side

#### **7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR**

- None

#### **8. CHIEF'S REPORT**

- Chief Burke stated that there is a slight decrease in year-over-year total call volume

- Chief Burke said HFD is continuing to work with the Coast Guard on the upcoming security training exercise
- Chief Burke said he spoke with HFD Treasure LaFleur and they agreed on the successions planning and tasks assignment for the upcoming administrative changes to be discussed after the Annual Meeting takes place
- Chief Burke stated he is starting the Lexipol Policy and Procedure update process and of course the local union representatives will be part of this update process
- Chief Burke said that when he was hired one of his initiatives was to update the social media policy and the sexual harassment policy. Now that the new firehouse is up and running he will be turning his attention to these policies to ensure they are sufficiently updated

#### **9. PUBLIC COMMENT**

- None

#### **10. POTENTIAL EXECUTIVE SESSION**

- None

Vote on Recess:

Upon a motion fully made and seconded it was voted to Recess

Recessed at 7:35 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District