

Hyannis Fire Department

New Headquarters Building

Meeting Date: April 4, 2019

Meeting opened at 3:35PM

Meeting Minutes from the March 7, 2019 meeting were approved with one correction.

Construction update

Punchlist - CTA has informed us that the largest items are the sealing of the concrete floors, which we want to wait until the weather is good enough to open all the doors to avoid the smell.

The barn door company was scheduled today but CTA will make sure they will be here next week.

Happy to report that the sink is in and working. The water bubbler is scheduled to be installed next week.

HVAC Control computer is in and operational. Tom B witnessed that it is working. We are now waiting for the commissioning agent to check out all the systems.

A question was asked if the air conditioning system is working. It was operated it last fall with no issues and now just waiting for some warmer weather.

The Chiefs hot list – The first aid light is fixed.

Rear outer door fixed.

Few doors need to be adjusted.

HVAC is done for phase 1.

The interior bi-fold doors, it is not recommended that the gaskets be installed as the make up for the room is from the apparatus bays. The gaskets will make the doors harder to operate and create a resistance.

Correction to the firefighter's pole is fixed as they replaced the hinges.

Down spouts phase 1 leaking is due to phase 3 piping.

The Chief has requested a meeting with the lock hardware guy to see if the hardware can get resolved. CMS needs to find a lock repair guy locally.

New construction

The upper Mechanical Plumbing and Electrical (MPE) is scheduled so it can be painted. There was a small structural issue in the maintenance deck which was resolved last week.

The mason is mostly done all the block work and will start the brick next week. Next week CTA should start preparing the rear apparatus apron with steel and hearing pipes.

CTA is hoping to have the substantial completion by the end of May. CTA would like to take down the temporary wall next week.

CTA needs to get the membrane on the plywood roof ASAP.

Question about the front apron settling. Both KBA and CMS looked at this area twice and did not see a measurable issue with the pavement. It will be reviewed again when the hot weather arrives, which would be a point when the asphalt will move. Just a reminder the warranty is for 1 year and there are several other items that have extended warranties beyond the year.

A question was raised about the pigeon deterrent? There are a few ideas but no good answers. This will be discussed at the next meeting.

The new barn door hardware has been delivered and we would like them to complete one door to make sure it works.

What is the issue with the signage? There are three issues being inside, beam and lawn signs. The lawn sign is still under review of the structure being the post and top beam. The beam sign pricing is an issue and the proposal has been sent back to Griffin Electric for the proper credit which we own under the contract. The inside signs there is an issue between CTA & KBA regarding information needed.

Financials

Nothing changed except the bills that were paid.

Change Orders

No CTA change orders

Approval is needed to purchase a pair of lifts due to the new ladder truck at a cost of NTE \$21,090 plus delivery approved and does not include the delivery.

Approval is needed to purchase a heating and air conditioning unit for the maintenance office. I found Rusty's Air Conditioning with the help from Ron at half the price received from CTA. The cost is NTE - \$10,000 - Approved.

Open items

A motion to purchase a Case call box in the front of the building for \$6,500 plus the cost of installing electricity. Approved. The Chief has requested that the free-standing call box in Phase 3 be installed.

Chief required that we purchase additional soft chairs in the kitchen along the walls which is within the approved furniture allowance.

Chief would like a lock added to the public bathroom.

Training – CTA will be issuing a list of training that needs to be conducted. We would like all this done by the completion of Phase 3.

Chief asked how long the plastic drape will remain. We don't want to remove it until all the dust in phase 3 is gone.

Chief asked if CTA would be responsible for additional cleaning in phase 1. PVG stated that he does not believe so.

Adjourn 4:25 PM

Next meeting May 2, 2019

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD) - *absent*
Nathaniel Munafo (NM)
Michael Medeiros (MMed)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB) - *absent*

CMS

Paul V Griffin CMS (PVG)
Tom Buntich CMS (TB)

KBA

Kevin Witzell (KW) – *absent*
Jim Malonson (JM)

Other