

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date Of Meeting:</b>	<b>Thursday, June 27, 2019</b>
<b>Meeting Place:</b>	<b>95 High School Road Extension Hyannis, MA 02601 in the 2<sup>nd</sup> Floor Training Room</b>

A quorum being duly present, Commissioner Cross called the June 27, 2019 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

**PRESENT:** Peter Cross, Dennis Sullivan, Victor Skende, Laura Cronin and Demetrius Atsalis

**ALSO PRESENT:** Chief Peter Burke and Reporting Secretary Colleen Murphy

**I. OPEN SESSION:**

- Chairman Cross takes the agenda item #8 Chief's Report out of order regarding the Appointment of Acting Officer and item #5 New Business Griffin Beaudoin DPW Independence Park Area Project
- Chief Burke stated there are two requested promotional motions:
  - Chief requests the Commissioners to appoint FF Jeff Erving to permanent status effective 071619
  - Upon a motion duly made and seconded it was voted to approve the appointment of FF Jeff Erving to permanent status effective 071619
  - Item #5 New Business Griffin Beaudoin DPW stated the Town of Barnstable received a \$3.75 million (USD) Mass Works grant
  - The project consists of bringing sidewalks down the entire south bound length of Independence Park Drive, water improvements will also be included in this project specifically there will be completing a loop of the Hyannis water system by the Home Depot to help improve the water pressure, the DPW also has partnered with the Barnstable fire district to replace some of their aging hydrants, drainage will be upgraded, addition of sewers in the Kidd's Hill Road and Merchant's Way and the addition of 2 traffic lights on Phinny's Lane and Kidd's Hill Road and the intersection Wilken's Lane and Attucks Lane
  - Griffin Beaudoin said they are adding lighting along Independence Drive and asked the Commissioners to pay for the power to the new lights for the area that the HFD covers – essentially 5 to 9 lights
  - Commissioner Cronin cautioned that the precedent historically has not been to pay for power to streetlights for pedestrians but rather the commission has paid for the power to lights that are for the safety of first responders. Commissioner Cronin stated that the commission has receive dozens of requests for safety lights for pedestrians but that the commission could not afford this expense. The Town of Barnstable does typically evaluate the need to fulfill the request for the proposed pedestrian lights and then decides if they fulfill this request of not. Commissioner Cronin does not disagree with putting the sidewalks there but is not sure if this request for pedestrian lights is under the HFD charter.
  - Chairman Cross stated that is the area in question is fairly well illuminated already
  - Chairman Cross stated that Griffin Beaudoin said he thought the ask would benefit the village of Barnstable specifically and not the village of Hyannis. Commissioner Atsalis stated he thought the lights were needed for public safety not just for first responders
  - Commissioner Cronin asked Griffin Beaudoin what would happen if we vote "no"
  - Griffin Beaudoin said they would have to have a discussion with the Town of Barnstable to see if they want lights in the area
  - Griffin Beaudoin said the DPW will go to bid in fall 2019, contraction will begin late in fall – completion of 2021 – the DPW foresees this as a 3 season project

- Commissioner Sullivan said whether we vote tonight or not – our vote will not prevent the lights from going in or not
- Griffin Beaudoin agreed with Commissioner Sullivan’s statement
- Commissioner Skende moved to table this discussion for further consideration
- Upon a motion duly made and seconded it was voted to approve to table this discussion for further consideration

**VOTE: PASSES UNANIMOUSLY**

**1. MINUTES:**

- Upon a motion duly made and seconded it was voted to approve as amended the minutes of the June 13, 2019

**VOTE: PASSES UNANIMOUSLY**

**2. CORRESPONDENCE:**

- None

**3. PUBLIC COMMENT:**

- None

**4. STREET LIGHTS:**

- None

**5. OLD BUSINESS:**

- None

**6. NEW BUSINESS:**

a. Insurance Proposal - Dowling and O’Neil Insurance – FY 20

- Upon a motion duly made and seconded it was voted to approve to accept the Dowling and O’Neil bid from the June 13, 2019 meeting
- Discussion on the motion – Commissioner Skende asked that the bid for insurance in FY 21, the commissioners will receive the Dowling and O’Neil bid sooner so that the commissioners can review others bids to see more competitive pricing is available
- Commissioner Sullivan said historically the commissioners have gone out to other agencies to see if more competitive pricing is available, specifically the commissioners had Rogers and Gray bid and the agency could do no better in savings for the BFIS Fire Insurance Carrier that HFD has as BFIS has the best coverage for fire department
- Chief Burke stated that he they spent time reviewing it last year and that item is on his radar also
- Chairman Cross said he was for review every few years to make sure the HFD is getting the best and most cost effective bid

b. Building Committee Update

- Commissioner Skende said that his concern with the contractor’s desire to finish the project, Commissioner Skende is extremely concerned that punch items from Phase 1 have still not been completed and the contractor wants to be out by July 15, 2019
- Commissioner Skende stated he will push back on the contractors at next Building Committee meeting on July 11, 2019 stating that the contractors need to finish Phase 3 before they can pack up on July 15, 2019
- Commissioner Cross stated he will not sign any more pay invoices until the contractors finish the work
- Commissioner Cronin agreed
- Commissioner Skende said that the commissioners need to make sure we hold back on the contractor money and not the invoices as that will hurt the subcontractors and our level is that we have to certify the end of the project
- Commissioner Sullivan stated the commissioners should use the leverage of not paying and certification to get the contractors to finish the promised work
- Chairman Cross asked Commissioner Skende to call both project manager Paul Griffin and Jeff Hazelwood, owner of the contractor CTA, and say our punch list is still outstanding your team needs to finish the punch list and complete this project

**7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR**

- None

#### **8. CHIEF'S REPORT**

- Chief Burke thanked the commissioners for their support throughout the Capt. Thomas Kenney services
- Chief Burke stated that he and the commissioners should revisit how they fund FF funeral services as we have had multiple services in the last year for job related illness/deaths
- Chairman Cross asked for the accounting regarding the last 2 funerals
- Chief Burke said We are wrapping up the budget year we are good shape, overtime account landed very well this year, and we put 3 job listings in the Cape Cod Times in the paper the weekend of 062219, specifically we advertised for the Administrative Assistant, the Support Service Assistant and the FF/Paramedic positions.
- Chief Burke asked the commissioners if the commissioners wanted to have input in the Administrative Assistant position as the commissioners are helping pay for the position
- Commissioner Sullivan said he would represent the commissioner's input for the Administrative Assistant position if needed
- Wendy Austin, who is a HFD FF, Peer Support Leader and Health and Wellness Committee updated the commissioners on the Peer Support Mental Health initiative
  - Partnered with Hyannis Firefighter's Local 2172
  - The benefit for this peer support team internally for the HFD is to increase the overall well-being in the areas of cancer screening, physical fitness and mental well-being
  - Peer Support team is a 7-member team
  - Held a 2-day certification training which covered how to become a peer support, active listening skills, warning signs to look, suicide prevention, learning how to refer peer out to the proper mental health providers
  - This is targeting current members, retirees and family members of the HFD community – dealing with the stresses that come with the FF job
  - Commissioner Sullivan stated the internal Peer Support team is a more effective program than Employee Assistant Programs (EAP) as EAP is remote as opposed to this Peer Support team that is in-house

#### **9. PUBLIC COMMENT**

- None

#### **10. POTENTIAL EXECUTIVE SESSION**

- None

Vote on Adjournment:

Upon a motion fully made and seconded it was voted to Adjourn

Adjourned at 8:35 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District