

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date of Meeting:</b>	<b>Thursday, April 23, 2020</b>
<b>Meeting Place:</b>	<b>Zoom Meeting and Dial-in Number: 781-368-1701</b>

A quorum being duly present, Commissioner Cross called the April 23, 2020 Hyannis Fire District Commissioner meeting to order at 7:00 PM.

**PRESENT:** Peter Cross, Victor Skende, Dennis Sullivan, Laura Cronin, and Demetrius Atsalis  
**ALSO PRESENT:** Chief Peter Burke, Acting Deputy Eric Kristofferson, Captain Webb, FF Mike Dalmau and Reporting Secretary Colleen Murphy

**I. OPEN SESSION:**

**1. MINUTES:**

- Upon a motion duly made and seconded it was voted to approve the minutes of the April 9, 2020 Regular Meeting as amended

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Skende: Aye  
Commissioner Cronin: Aye  
Commissioner Atsalis: Aye  
Commissioner Sullivan: Aye  
Commissioner Cross: Aye

**2. CORRESPONDENCE:**

- None

**3. PUBLIC COMMENT:**

- None

**4. STREET LIGHTS:**

- None

**5. OLD BUSINESS:**

- None

**6. NEW BUSINESS:**

**6a. Chief's Contract**

- Commissioner Cronin stated the updated By-law Committee Report and the proposed By-law streetlight amendment was sent to the HFD Board of Commissioners and to HFD Treasurer LaFleur to be included in the Annual Meeting Report

## 6b. Draft Budget

- Commissioner Cross stated the commissioners all received the updated FY'21 budget and said the FY'21 budget has an increase around 7% - and suggested, that in the current environment, the proposed FY'21 budget should be approved but act cautiously with what we actually approve in 2021 – keeping in mind we will have a shortfall in ambulance revenue
- Commissioner Cross stated \$3,220,851 (USD) in the current ambulance fund and the stabilization fund is just over \$500,000 (USD) – he also stated that Treasurer LaFleur suggested to take the stabilization fund out of the FY'21 budget to help reduce cost
- Commissioner Cross said the biggest increase in the FY'21 budget is wages – with an increase of \$670,754 (USD) which is due to the 8 FFs Chief Burke recommended and the board approved – the FFs will be a phased hire – and whether we reach that new hire number or not will be determined as we move through the year
- Commissioner Cronin asked the FY'21 budget to be reevaluated quarterly
- Commissioner Cross said we can do a reevaluation quarterly
- Commissioner Cronin asked how much free cash/reserves we have to spend on payroll, etc.
- Chief Burke stated for FY'20 – roughly we can make it through the fiscal year
- Commissioner Cronin asked to have an update on tax revenue as part of the board meetings as we need to be up-to-date on how much we are in receipt from the town of Barnstable so we can make our FY'21 budget decisions
- Commissioner Cross stated the budget is a guide only
- Upon a motion duly made and seconded it was voted to approve the proposed \$16,568,000 (USD) FY'21 budget as drafted

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Skende: Aye

Commissioner Cronin: Aye

Commissioner Atsalis: Aye

Commissioner Sullivan: Aye

Commissioner Cross: Aye

## 6c. Warrant 2020

- Commissioner Skende stated the board received a warrant article which was proposed by a citizen
- Commissioner Skende stated he thought the proposed by citizen article should be typed into the warrant and not placed in the warrant as a photo of the handwritten proposed article
- Commissioner Sullivan stated it was expressed by the citizen that the proposed article not be changed at all
- Upon a motion duly made and seconded it was voted to accept the warrant as presented

**VOTE: PASSES**

Vote recorded as follows:

Commissioner Skende: No

Commissioner Cronin: No

Commissioner Atsalis: Aye

Commissioner Sullivan: Aye

Commissioner Cross: Aye

#### 6d. Election and Annual Meeting

- Commissioner Cross said the election is scheduled for May 19, 2020 and the logistics are being run jointly by HFD Treasurer LaFleur and Chief Burke
- Chief Burke has offered the fire station for the election on May 19<sup>th</sup> as the Youth Center will not be opened by May 19, 2020
- Commissioner Cross said Chief Burke thought the fire house could be used for the annual meeting which will require some modification of the equipment area and this will need to be coordinated with the Annual Meeting Moderator
- If the fire station is used for the Annual Meeting – this will not set a precedent and this location is only being used as we are in a pandemic
- Commissioner Sullivan suggested that the board should look into the possibility of absentee voting for the election

#### 7. ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR

- None

#### 8. CHIEF'S REPORT

- Chief Burke said the current operating budget is okay
- Call volume is down by 52 calls year-over-year, the majority of calls down were service calls
- The COVID-19 planning has proved crucial in keeping operations status quo and no FF has tested positive for COVID-19 to date (04/23/20)

#### 9. PUBLIC COMMENT

- None

#### II. POTENTIAL EXECUTIVE SESSION

- None

Vote on Adjournment of public session:

Upon a motion fully made and seconded it was voted to Adjourn the public session

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Skende: Aye

Commissioner Cronin: Aye

Commissioner Atsalis: Aye

Commissioner Sullivan: Aye

Commissioner Cross: Aye

Adjourned at 7:59 PM

Respectfully submitted,

Colleen E. Murphy, Recording Secretary, Hyannis Fire District