

*approved Cronin 6/8/23*

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING**

<b>Date of Meeting:</b>	<b>Thursday, April 27, 2023</b>
<b>Meeting Place:</b>	<b>95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701</b>

A quorum being duly present, Chairperson Cronin called the April 27, 2023 Hyannis Fire District Commissioner Regular Meeting to order at 7:13 PM

**PRESENT:** Chairperson Laura Cronin, Commissioners Peter Cross, Alex Mercado, and Victor Skende  
**ALSO PRESENT:** Chief Peter Burke, Assistant Chief Mark Storie, District Clerk Treasurer TK Menesale and Recording Secretary Colleen Murphy  
**ABSENT:** Demetrius Atsalis

**I. OPEN SESSION:**

**1. MINUTES:**

- The March 9, 2023 Meeting minutes and the April 13, 2023 Meeting minutes will be voted on at the next meeting

**2. CORRESPONDENCE**

- District Clerk Treasurer TK Menesale stated that retired HFD Commissioner Dick Gallagher thanked her for her sending him the requested MedEx reports and he also requested a copy of the annual report and warrant

3. Chairperson Cronin said that HFD information is public and the public needs to have access to this data

4. Chairperson Cronin asked District Clerk Treasurer TK Menesale to keep a log of requests for public HFD information to make sure the public's needs are being met

5. Chairperson Cronin affirmed that all HFD public information is posted to the website and published in the local paper

6. District Clerk Treasurer said she is required by law to send public information to requestors electronically, but if the requestor is not able to receive the information electronically then the District Treasurer Clerk can give the requestor information in hard copy form

7. Commissioner Skende and Chairperson Cronin agreed that finalized reports should be made available to the public

**II. PUBLIC COMMENT:**

- None

**III. STREET LIGHTS:**

- Chairperson Cronin said Commissioner Atsalis is in the process of drafting the request form that will be ready for an upcoming meeting

**IV. OLD BUSINESS**

a. Annual Meeting Checklist:

b. HFD warrant article is ready to be voted on at the Annual Meeting

c. The warrant article will be published on 4/28 in the Barnstable Patriot and 5/3 in the Cape Cod Times website

d. The board discussed the appointment process of the moderator and how the stenographer is lined up to make sure these positions are ready for the meeting

e. Chief Burke asked the board if there were any logistical or building items that needed to be addressed for the Annual Meeting

f. Chairperson Cronin said she thought the logistical and building items were set for this meeting

b. Annual Report Checklist:

- District Clerk Treasurer Menesale had asked Chairperson Cronin how many copies of the Annual Report should be made available

- Commissioner Skende stated he thought there were usually about 50 copies of the Annual Report made available

- Chairperson Cronin said the Annual Report must be done by Monday, May 1; she agreed with Commissioner Skende that 50 copies will be made available for handouts at the meeting and the Annual Report is also posted on the HFD website for the public

- Chairperson Cronin said there had been a request for retirements to be recorded in the Annual Report

## **6. NEW BUSINESS**

- None

## **7. BUILDING REPORT**

- Chief Burke stated that Convergent has been working on the additional RFID items
- Chief Burke also mentioned that the Commonwealth has a solar panel initiative with Select Energy which would have no cost to HFD to get solar power to help offset energy costs for the building costs; The Town of Barnstable is currently working with Select Energy
- FF Mike Dalmau stated that Select Energy will own the equipment so there will be no maintenance cost for the HFD

## **8. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR**

- None

## **9. CHIEF'S REPORT**

- Chief Burke said call volume is still tracking a little under last year, but it is still ahead of previous years
- The new Assistant Fire Chief and the new Deputy Chief have both started their positions
- Captain Webb will be moved to B Shift this Sunday and the open position of Captain of Fire Prevention will be posted tomorrow; The ad will be open for 30 days
- Chief Burke stated the quint fire truck order is in, a quint fire truck means it is a five- abilities vehicle and we met all the deadlines to get the best price
- Chief Burke said the total cost for the fire truck was \$1.608 million
- Assistant Chief Storie discussed PFAs, its dangers, and how the HFD is disposing of the PFAs foam
- The board discussed what new products are available to replace the PFAs foam and the future concern on how to clean any fire trucks that had used the PFAs foam within its tanks and hoses
- We have started our end-of-year reduced spend
- The board discussed the current boat situation and which current boats are in the process of being evaluated
- We sent 2 FFs to training in Rockland, MA as the Rockland Fire Department had a grant
- Cape Cod Healthcare at Cape Cod Hospital is taking part its building down so HFD is taking this opportunity to do some training there
- 2 HFD officers are presently attending the Fire Department Instructor Fire Conference
- Fire Safety is continuing to work with Cape Cod Hospital on its evacuation plan and HFD is also advising the Town of Barnstable on the new Main Street facade

## **10. PUBLIC COMMENT**

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Chairperson Cronin: Aye  
Commissioner Cross: Aye  
Commissioner Mercado: Aye  
Commissioner Skende: Aye

Adjourned at 8:03 PM

Respectfully submitted,

Colleen Murphy, Recording Secretary Hyannis Fire District

**MEETING AGENDA**  
**HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS**  
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)  
Laura Cronin- Chair

**DATE OF MEETING:** April 27, 2023  
**TIME:** 7:00 PM  
**PLACE:** 95 High School Road Extension, Hyannis, MA 02601

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**REMOTE PARTICIPATION:**

On **April 27, 2023** a meeting of the Board of Commissioners will be conducted AT THE HYANNIS FIRE DEPARTMENT HEADQUARTERS. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting  
<https://zoom.us/j/8068284804>  
Meeting ID: 806 828 4804  
For Public Comment Dial: 1-305-224-1968  
Password: Hyannis1!

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**AGENDA & CALL TO ORDER:**

**I. OPEN SESSION**

1. Minutes
2. Correspondence
3. Public Comment
4. Street Lights
5. Old Business
  - a.) Annual Meeting and Elections: review checklist, warrant article posting and timeline
  - b.) Annual Report: review
6. New Business
7. Building Report
8. Items not reasonably anticipated by Chair
9. Chief's Report
10. PUBLIC COMMENT

**II. POTENTIAL EXECUTIVE SESSION**

**ADJOURN**

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.