

**HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS  
REGULAR MEETING**

<b>Date of Meeting:</b>	<b>Thursday, May 27, 2021</b>
<b>Meeting Place:</b>	<b>95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701</b>

A quorum being duly present, Commissioner Cronin called the May 27, 2021 Hyannis Fire District Commissioner Regular Meeting to order at 7:00 PM.

**PRESENT:** Commissioners Laura Cronin, Dennis Sullivan, Peter Cross, Demetrius Atsalis, and Victor Skende

**ALSO PRESENT:** Chief Peter Burke and Deputy Chief Eric Kristofferson, FF Mike Dalmau, and Recording Secretary Colleen Murphy

**I. OPEN SESSION:**

**1. MINUTES:**

Upon a motion duly made and seconded it was voted to approve the minutes of the March 25, 2021 Regular Meeting as amended

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye  
Commissioner Cronin: Aye  
Commissioner Skende: Aye  
Commissioner Atsalis: Aye  
Commissioner Cross: Absent

Upon a motion duly made and seconded it was voted to approve the minutes of the April 22, 2021 Regular Meeting as amended

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye  
Commissioner Cronin: Aye  
Commissioner Skende: Aye  
Commissioner Atsalis: Aye  
Commissioner Cross: Absent

Commissioner Cronin stated the April 28, 2021 Special Meeting will be reviewed for approval at the June 10, 2021 HFD Regular Meeting

Upon a motion duly made and seconded it was voted to approve the minutes of the May 13, 2021 Regular Meeting as amended

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye  
Commissioner Cronin: Aye  
Commissioner Skende: Aye  
Commissioner Atsalis: Aye  
Commissioner Cross: Absent

**MINUTES continued:**

- Commissioner Cronin said that Commissioner Atsalis will follow up with Treasurer LaFleur to see if she has received all of the 2021 meeting minutes copy to date
- Commissioner Cronin stated that the next step is to ensure all meeting minutes have been posted on the HFD website

**2. CORRESPONDENCE:**

- Commissioner Cronin thanked the fire department for the HFD Elections and the HFD Annual Meeting

**3. PUBLIC COMMENT:**

- None

**4. STREET LIGHTS:**

- None

**5. OLD BUSINESS:**

- None

**6. NEW BUSINESS**

6a. Discussion for the closing out building funding account

- Commissioner Cronin stated that Commissioners Cross and Cronin, Treasurer LaFleur and Lynn Foster have met multiple times regarding the closing out of the building funding account; It was decided to go with short-term financing as opposed to a bond; And the next step is to determine the amount of the short-term financing – which entails a forensic audit and should be handled by an outside accountant
- Commissioner Skende asked what type of money is needed for this short-term loan
- Chief Burke stated that to finish what is needed he thinks it should be around \$300,000 which would cover the following: outstanding for electric, there is still a sealing issue which is a cascading issue for the HVAC and heating systems; training tower tiles are another outstanding issue; and a handful of smaller issues that need to be addressed
- Commissioner Cross stated that there is also money that is owed to CTA that the fire house building project manager from CMS, Paul Griffin, has refused to pay until the HVAC situation has been solved
- Chief Burke noted that since it is a short-term loan money can be handed back to the bank if not used
- Commissioner Skende asked if it would be easier to borrow a larger amount and return what is left then to take a smaller short-term loan and go back to the bank if more money is needed to finish the outstanding items
- Commissioner Cronin said it will not be a reconciliation of the whole process and that is why we need to do the reconciliation of the building project with the outside accountant so that we have an understanding of the finances and can settle up what we need
- Chief Burke said we can get on that in the next few weeks
- Commissioner Cronin said I would prefer as soon as possible
- Commissioner Cronin stated she would like to have a subcommittee to interview auditors and asked for volunteers
- Commissioners Cross and Commissioner Sullivan were still finishing up negotiations pertaining to the Union contract
- Commissioner Cronin said she would be able to interview auditors; Chief Burke stated he would be able to interview auditors too
- Commissioner Skende said he may have something coming up in the next couple of weeks but would be happy to participate whenever possible
- Commissioner Cronin said the auditor should be a municipal accountant/auditor

**6a continued:**

- Chief Burke stated he would start to work on this immediately and he will also get in touch with Commissioner Cronin to discuss what needs to be accomplished with the auditor

**6b. Board Elections for FY 2022**

- Commissioner Sullivan suggested the board continue with the positions each has presently

Upon a motion duly made and seconded it was voted to nominate Laura Cronin for Chair

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye

Commissioner Cronin: Aye

Commissioner Skende: Aye

Commissioner Cross: Aye

Commissioner Atsalis: Not present for vote

Upon a motion duly made and seconded it was voted to nominate Dennis Sullivan for Vice Chair

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye

Commissioner Cronin: Aye

Commissioner Skende: Aye

Commissioner Cross: Aye

Commissioner Atsalis: Not present for vote

Upon a motion duly made and seconded it was voted to nominate Demetrius Atsalis for Clerk

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

Commissioner Sullivan: Aye

Commissioner Cronin: Aye

Commissioner Skende: Aye

Commissioner Cross: Aye

Commissioner Atsalis: Not present for vote

Commissioner Cronin stated that the new HFD Moderator James Tinsley should be given a copy of the By-laws and also Moderator Tinsley should be informed that the By-law committee has to be selected by him in the next 30 days; The By-law committee then has 45 days from that to have their first meeting; Commissioner Atsalis as Clerk will review the By-laws with Moderator Tinsley and also make him aware of the By-Law committee selection deadline

**7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR**

- None

**8. CHIEF'S REPORT**

- Call volume is tracking slightly over 2019 level
- 1 long-term injury
- New engine was delivered last week; FFs were able to train with new engine with the burn trailers

**CHIEF'S REPORT continued:**

- We do need to discuss the old Engine 2; the truck is not worth anything in trade-in value; Chief Burke has spoken to other local Fire Chiefs to see if anyone needed use of a back-up engine as it still runs but not a truck that you would want to make as a primary fire apparatus – but it could solve a problem for someone in the short-term; Chief Burke asked for the board's direction regarding old Engine 2
- Commissioner Skende asked if the district could use the old engine 2 in any capacity; Chief Burke said no
- Chief Burke said he can check with other local departments to see if anyone wants that engine; if no one wants it Chief Burke said he will make sure all Hyannis logo, etc. has been taken off the engine and it will go to scrap
- Commissioner Cross said I would hate for old Engine 2 to go to scrap if it has any use even as a training vehicle but he can understand if it needs to go to scrap as it is aged
- Chief Burke stated Deputy Chief Kristofferson has facilitated a hiring process for paramedics; this process is for vacancies that are pending; there were 3 candidates who made it through this process; However, one candidate (from off-Cape) has decided to take a job off-Cape; The other two who will continue through the process; and then the final candidates will be brought in front of board
- Chief Burke stated that Deputy Chief Kristofferson is also arranging another process for basics the week of June 7<sup>th</sup>; those candidates will potentially fill one vacancy and the 4 other FF positions that were already approved in the budget and we will bring those candidates in front of the board
- Chief Burke has recently found out that the Liability Insurance will not cover the FFs use of foam; so we need to figure out how to dispose of the unusable foam in a method that is environmentally-friendly; and that is a looming challenge we need to figure out and I wanted to make sure the board was aware of this challenge
- Commissioner Sullivan asked if we could join with other towns who are in this same situation
- Chief Burke said yes, and if that doesn't work out they would look to do something legislatively
- The HFD has been continuing to do vaccinations with the Covid-19 vaccine; It is likely in mid-June that that initiative will be wrapped-up
- We are waiting on Governor Baker's guidance on the mask mandate; The FFs will still need to use masks on the trucks, on the road, and with the public but in the fire station we probably will not have to wear the masks
- Commissioner Cronin asked the status of the Captain Lawrence presentation on the fire trailers; Chief Burke said the crew were making GoPro videos presently and working on refining a presentation to show you what they have been doing over the last handful of months

**9. PUBLIC COMMENT**

- Commissioner Cross stated he and Commissioner Sullivan had an informal negotiation with the Union reps; It will very well and we are hoping it will come to a conclusion soon

**II. POTENTIAL EXECUTIVE SESSION**

- None

Vote on Adjournment of public session:

Upon a motion fully made and seconded it was voted to Adjourn the public session

**VOTE: PASSES UNANIMOUSLY**

Vote recorded as follows:

- Commissioner Sullivan: Aye
- Commissioner Cross: Aye
- Commissioner Cronin: Aye
- Commissioner Skende: Aye
- Commissioner Atsalis: Aye

Adjourned at 7:34 PM

Respectfully submitted,  
Recording Secretary Colleen Murphy, Hyannis Fire District