

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

*approve as amended
Rovani
1/26/23*

Date of Meeting:	Thursday, July 28, 2022
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701

A quorum being duly present, Commissioner Cronin called the July 28, 2022 Hyannis Fire District Commissioner Regular Meeting to order at 7:02 PM

PRESENT: Commissioners Laura Cronin, Peter Cross, and Victor Skende

ALSO PRESENT: Chief Peter Burke, District Clerk Treasurer TK Menesale, Outgoing Deputy Chief Eric Kristofferson, and Deputy Chief Mark Storie, Commissioner-Elect Alex Mercado (present but not officially starting yet as a commissioner), and Recording Secretary Colleen Murphy

ABSENT: Commissioner Demetrius Atsalis

I. OPEN SESSION:

1. MINUTES:

- Upon a motion duly made and seconded it was voted to approve the May 12, 2022 and the May 26, 2022 minutes as amended

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:
Commissioner Skende: Aye
Commissioner Cross: Aye
Commissioner Cronin: Aye

- The approval of the minutes from June 9, 2022 and June 20, 2022 are moved to the next meeting

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- The Angell Road request was received, but a decision has not been finalized so the Angell Road item is moved to next meeting

5. OLD BUSINESS:

-Building Report: Chief Burke said that the HVAC system has held its own during the heat wave now other outstanding items can be addressed

- Commissioner Cross asked that the Building Report title be changed to Chief's Building Report to be more accurate

- Commissioner Cronin asked District Clerk Treasurer Menesale to follow up with the stenographer for the Annual Meeting Minutes status and the approved By-law changes from the Commonwealth

- Commissioner Cross said he thought the Annual Meeting Minutes have to have a hard copy, not just an electronic copy

- Commissioner Cronin stated that there should be a way that the minutes can be in the official record and on the website electronically. She asked District Clerk Treasurer Menesale to research this question

Should be

6. NEW BUSINESS:

6a. Warrant Authorization and New Check Process: District Clerk Treasurer Menesale stated that a weekly warrant will be placed in the folder for the commissioners review and approval; this process is a change from what is done now which is based on a monthly schedule; the report in front part of the folder will contain all the check numbers, all the bills, and the details; the signature of one commissioner will be required to approve the items; once the approval has been given then the checks will be sent out; in the past there was one monthly page which detailed the payroll with the checks written for the

month and the signed cover page; going forward the difference in the folders will be the check details with the vouchers along with payroll, etc.; this folder will be in the commissioners' conference room

Upon a motion fully made and seconded it was voted to approve the proposed new warrant authorization and check process

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:
Commissioner Skende: Aye
Commissioner Cross: Aye
Commissioner Cronin: Aye

7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

- None

8. CHIEF'S REPORT

- Chief Burke said there are 4600 calls so far
- There have been a small number of fires; the HFD was able to handle these situations and these emergency incidents went well
- HFD was able to support the Nantucket Fire Department with its recent fire incident and the Steamship Authority was very accommodating to the 22 HFD FFs who aided the Nantucket Fire Department
- Promotional ceremony is next week
- The HFD Fire Camp for children went really well and this endeavor was well received by the community; children from all the various Barnstable villages were represented in this camp

9. PUBLIC COMMENT

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:
Commissioner Skende: Aye
Commissioner Cross: Aye
Commissioner Cronin: Aye

Adjourned at 7:37 PM
Respectfully submitted,
Colleen Murphy, Recording Secretary Hyannis Fire District

MEETING AGENDA
HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)
Laura Cronin- Chair

DATE OF MEETING: July 28, 2022
TIME: 7:00 PM
PLACE: 95 High School Road Extension, Hyannis, MA 02601

REMOTE PARTICIPATION:

On July 28, 2022 a meeting of the Board of Commissioners will be conducted AT THE HYANNIS FIRE DEPARTMENT HEADQUARTERS. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting
<https://zoom.us/j/8068284804>
Meeting ID: 806 828 4804
For Public Comment Dial: 774-368-1701
Password: Hyannis1!

AGENDA & CALL TO ORDER:

I. OPEN SESSION

1. Minutes
2. Correspondence
3. Public Comment
4. Street Lights
5. New Business:
 - a) weekly check review process
6. Building Report
7. Items not reasonably anticipated by Chair
8. Chief's Report
9. PUBLIC COMMENT

II. POTENTIAL EXECUTIVE SESSION

ADJOURN

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.