

HYANNIS FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING

*Approved
as amended
9/26/23*

Date of Meeting:	Thursday, September 22, 2022
Meeting Place:	95 High School Road Extension, Hyannis, MA 02601 and Zoom Meeting and Dial-in Number: 781-368-1701

A quorum being duly present, Commissioner Cronin called the September 22, 2022 Hyannis Fire District Commissioner Regular Meeting to order at 7:01 PM

PRESENT: Commissioners Laura Cronin, Alex Mercado, Peter Cross, Commissioner Atsalis, and Victor Skende

ALSO PRESENT: Chief Peter Burke, District Clerk-Treasurer TK Menesale, and Deputy Chief Mark Storie, guest, and Recording Secretary Colleen Murphy

I. OPEN SESSION:

- Chairman Cronin took the meeting out of order to approve the promotions of FF William Simpson, FF David D'Errico, and FF Jordan Shaw

Upon a motion fully made and seconded it was voted to approve the promotions of FF of FF Simpson, FF D'Errico, and FF Shaw

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:
Commissioner Skende: Aye
Commissioner Mercado: Aye
Commissioner Cross: Aye
Commissioner Cronin: Aye
Commissioner Atsalis: Aye

1. MINUTES:

- The transcribed minutes will be voted on in a future meeting

2. CORRESPONDENCE:

- None

3. PUBLIC COMMENT:

- None

4. STREET LIGHTS:

- None

5. OLD BUSINESS:

-None

6. NEW BUSINESS:

6a. Fee Schedule – Chief Burke stated the By-laws require the affirmation and posting of the fee schedule by the commissioners. The Fee Schedule is current and posted

Upon a motion fully made and seconded it was voted to approve the posted Fee Schedule as is

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:
Commissioner Skende: Aye
Commissioner Mercado: Aye
Commissioner Cross: Aye
Commissioner Cronin: Aye
Commissioner Atsalis: Aye

6b. Building Report – Chief Burke said that the HVAC system is working well even during the heavy rain weather we have been experiencing lately

- Chief Burke stated the glass door repair is in process

- We have quotes for the 2 training tower anchors
- All mentioned issues are being worked on and they are all moving forward

7. ITEMS NOT REASONABLY ANTICIPATED BY CHAIR

- None

8. CHIEF'S REPORT

- Chief Burke thanked Deputy Chief Storie for managing the 9/11 Memorial which went well; Deputy Chief Storie did a great job managing this event
- Deputy Storie discussed the hiring process for the 4 open positions. Over the last few weeks we have been interviewing candidates. In fact there have been 12 interviews over the last 2 days. Presently, we are making our recommendations to get them through to the next stage of the interview process. In summary there are 20 medics and 40 EMTs who applied for these open positions. There is a mixture of candidates with various levels of training. Overall the candidates have high level of skills and experience. After the 2nd interview with the 12 we interviewed recently, we will make our recommendations.
- Chief Burke said we are constantly trying to refine the interview process. There are some challenges we face as we try to improve the interview process. For example, the Cape-wide written exam, which was the basic hiring tool at one time, went away due to its format. One improvement we are thinking of utilizing is a computer skills assessment tool to aid in this interview process. In brief, the interview process is constantly being refined to make sure that there are no barriers to applying and that the candidates are assessed in the most effective method which illustrates their skills and highlights any areas they might need to improve
- Deputy Storie stated that this a great sign when you see the number of candidates who apply for these positions for the HFD; the desire to work for the HFD reflects the reputation of this organization
- A new ambulance was delivered; it has scheduled to be serviced next week or the week after
- Community Safety Day (9/22/22) we had over 200 attendees and this event went well. Great job all around.

Commissioner Cronin commented on the fabulous job that the HFD did for the Community Service Day event,

Commissioner Cronin noted that the HFD had a strong presence in the front of the event area.

- Chief Burke said September 2022 and October 2022 had a schedule of training which is not unusual for these months.
 - We have new initiatives. For example, we received our ^ffirst Net radios (federal cell provider radios). We are focused on maintaining techniques so that our FFs are able to immediately fix any challenges like if the WIFI goes down.
 - Chief Burke pointed out that the equipment is useful, but it can be complicated. The new radios which were purchased a few years ago are complex. For example, these radios have 1600 channels which adds to the complexity when FFs utilize them in an emergency. Therefore, the HFD is focused on making sure its FFs are trained on this useful and complex equipment. Chief Burke wants to make sure the FFs are able to utilize the equipment to the fullest extent possible.
- Commissioner Cronin pointed out that it is amazing that there is equipment available that has the ability to perform these challenging tasks and that the HFD leadership makes sure that its staff is able to meet and exceed these challenges
- Commissioner Cronin stated that the flu shot clinic will be 2-4 PM

9. PUBLIC COMMENT

- None

Vote on Adjournment of public session:

Upon a motion duly made and seconded it was voted to Adjourn the public session

VOTE: PASSES UNANIMOUSLY

Vote recorded as follows:

- Commissioner Skende: Aye
- Commissioner Mercado: Aye
- Commissioner Cross: Aye
- Commissioner Cronin: Aye

Adjourned at 7:23 PM

Respectfully submitted,

Colleen Murphy, Recording Secretary Hyannis Fire District

MEETING AGENDA
HYANNIS FIRE DISTRICT - BOARD OF COMMISSIONERS
NOTICE OF MEETING IN ACCORDANCE WITH M.G.L. c. 30A, § 20(b)
Laura Cronin- Chair

DATE OF MEETING: September 22, 2022
TIME: 7:00 PM
PLACE: 95 High School Road Extension, Hyannis, MA 02601

REMOTE PARTICIPATION:

On **September 22, 2022** a meeting of the Board of Commissioners will be conducted **AT THE HYANNIS FIRE DEPARTMENT HEADQUARTERS**. Real-time Public comment can be addressed to the Board utilizing the Zoom link or telephone number and access code listed below:

Link: Join Zoom Meeting
<https://zoom.us/j/8068284804>
Meeting ID: 806 828 4804
For Public Comment Dial: 774-368-1701
Password: Hyannis1!

AGENDA & CALL TO ORDER:

I. OPEN SESSION

1. Minutes
2. Correspondence
3. Public Comment
4. Street Lights
5. New Business:
 - a) Fee Schedule
 - b) 3 Probationary Firefighters
6. Building Report
7. Items not reasonably anticipated by Chair
8. Chief's Report
9. PUBLIC COMMENT

II. POTENTIAL EXECUTIVE SESSION

ADJOURN

The Chair reserves the right to call items on the agenda out of order. Items are listed in their approximate order, and items may be reached earlier or later than the posted order. Items listed for executive session may also be discussed in open session. The listing of items contains those items reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Persons interested are advised that in the event that any matter taken up at the meeting that remains unfinished at the close of the meeting may be put off to a continued session of the meeting, in accordance with the Open Meeting Law.