

Hyannis Fire Department

New Headquarters Building

Meeting Date: January 16, 2020

Meeting opened at 3:30 PM

Meeting Minutes of November 7, 2019 and December 5, 2019 were approved.

Construction update

- KW talked to CTA about location of the roof leak which is caused by a roof vent. KBA suggested that the vent be removed to solve the leak, as the method of the roof blocking and insulation will allow air to flow without the vent. VS asked who will pay for this work and PVG answered the District. The contract is with the contractor and not with the architect. PC asked who will observe the construction fix, PVG agreed to do it. Stanley Roofing will be directed to do the work so we can maintain the warranty. A motion was made and approved for not to exceed \$5,000.
- We have all the certificates of occupancy for all phases. They were issued for each phase, so the Building Commissioner stated we are all set.
- The problem with the stove igniter should be fixed this week under warranty.
- There are only two or three units that need the filter access openings to be created. These have not been checked to make sure that the corrections were made.
- The backlit sign is being held up until CTA works out the outstanding balance owed to the subcontractor. The same contractor is also responsible for the new room numbers.
- CTA has the dedication plaque at their office.
- There is a disagreement between KBA and CMS over the ownership of the EMS dirty sink. The sink is shown on the architectural drawings and not on the plumbing drawings. Under the bid laws a contractor must be able to quantify the scope of work on their set of drawings. The fact that the sink is also not shown in the plumbing fixture schedule leads us to say we do not own it. MM explained why the sink is necessary to clean the back boards when returning from a call.
- PC reported that the District released about \$330,000 of the money that was due to CTA. The intent is to get the subcontractors paid something so we can get them back to complete their work.
- Mop sink in the dirty room after review of the drawings we the District do not own the work as the fixture was left off the fixture schedule. PVG is willing to get someone local to dig the hole and install the sink. We own the faucet under the contract. MD with discussion with the Chief that they would like to hold off on the sink as there are other problems using the room as layout. The staff would like some time to review their ideas with the Chief.

Financial Report

- Reviewing the budget there is \$717,853 in contingency as of today. Any funds not spent from the contingency line item will lower the project total cost. CMS is also holding \$331,117 for outstanding liabilities for claims from CTA and subcontractors. The liabilities list are items which we have not come to an agreement on the cost and scope. Also, there are items which were denied but the work was done under protest.
- We are also holding open \$73,416 for technology and \$26,775 for furniture. The Chief would like to add an additional workstation outside his office which is allowed as he has not spent all the funds approved by the committee.
- As of today, we are coming close to the currently bonded amount of \$17,000,000. We need to know what the final number will be to close out the project. PVG is working on a guesstimate so the District can meet with the bonding people.
- Pre-action sprinkler system was approved at NTE \$10,000. The sprinkler company is ready to go but we have been unable to get the information on the smoke detection system. Once we get this, we will get pricing from an electrical contractor.
- The Chief asked what we can do to get CTA finished? The issue is not just CTA but mainly their subcontractors who have been complaining that they want their money.
- PVG stated we have made a lot of progress on getting all the closeout requirements in the last month. PC asked that the closeout log be updated every Friday.
- VS asked about the information on the rear gate. The Chief stated the fence guy is waiting for him.
- VS asked where we stand with the Bator doors being reset. PVG is waiting for answers from Bator before we can proceed.
- VS asked if Griffin Electric owes us the lighting for the ground lawn signs. Yes.
- Mechanical, Electrical, and Plumbing (MEP) review - The Chief stated the specifications are hard to figure out what we own versus not provided. The major issue is, did we get everything we own in the MEP items. PVG is waiting for a proposal by a third-party company to review the MEP contract requirements.
- VS asked how will we know when all the commissioning agent's report items are corrected? He also asked to review the commissioning report to save money.
- VS stated that the status report from CTA shows items to be completed but wanted to make sure this is the latest.
- We have a proposal from BER for \$6,500 to design the extra standby generator hookup, which exceeds the previously approved \$5,000. DK was unhappy with either cost, as he is getting all documents needed for a generator replacement for a school for \$8,500 from GGD. PG and KW also have had positive experience with GGD, so CMS was asked to seek an additional proposal from GGD.
- NM asked where we stand with the brackets in the training tower. KW stated he is still waiting for his structural engineer.
- Chief asked what is causing the wall to crack and what is the fix. The issue is should it have an expansion joint in the wall where the column is. KW said he would review it.
- Chief asked about the fence slats and repair of the damaged fence section. This is on the punch list and we are holding a value for this work.
- The osprey pole is still on hold until a suitable location is found. There is also a new problem with some small birds.

- NM asked if we are still looking at a new HVAC controls contractor. PVG stated that it is on hold until we complete the potential MEP review.

Next committee meeting will be on February 13, 2020 at an earlier time of 2:30 PM.

Motion to adjourn at 5:10 PM

Attendance:

Members:

Peter Cross (PC)
Victor Skende (VS)
Greg Dardia (GD)
Nathaniel Munafo (NM)
Michael Medeiros (MM)
David Kanyock (DK)
Chief Peter Burke (CPB)

Fire Department/Town

Dave Webb (DW)
Michael Dalmau (MD)
Ron Buscemi (RB) - *absent*

CMS

Paul V Griffin CMS (PVG)

KBA

Kevin Witzell (KW)
Jim Malonson (JM) - *absent*